



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Agenda
Thursday, October 13, 2022
Town Office, 10 W. Marshall Street
6:00 PM



- I. Call meeting to order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Special Recognition by Mayor and Council
 - IV.A. Council Approval - Resolution of Appreciation - Kathyjo Shea and Jilann Brunett
[101322 - Resolution of Appreciation - Kathyjo Shea and Jilann Brunett.pdf](#)
- V. Public Comment
- VI. Public Hearing and Related Action Items
- VII. Public Presentations
- VIII. Staff Reports
 - VIII.A. September 2022
[Monthly Report - September 2022 - Town Clerk.pdf](#)
[DirectorofBusinessDevelopmentandCommunityPartnerships - Town Council Report - Ali MacIntyre.pdf](#)
[Treasurer's Report - September 2022.pdf](#)
[Sept2022Council - Police Report Final.pdf](#)
[Deputy Town Manager report 2022_10.pdf](#)
[October 2022 Town Attorney Report.pdf](#)
 - VIII.B. Town Hall Project Report - Town Clerk North
[Town Hall Project Report - 10-03-22.pdf](#)
- IX. Reports of Town Committees/Council Liaisons (if applicable)
- X. Consent Agenda
 - X.A. Council Approval - September 22, 2022 Regular Meeting Minutes; September 28, 2022 Public Information Session Minutes
[09-22-2022 - Regular Council Meeting Minutes.pdf](#)

XI. Action Items (Non Public Hearing Related)

XI.A. Council Approval - MOU - Middleburg Business & Professional Association
[2022.10.13 MOA with MBPA.pdf](#)
[DraftMBPAMO1042022 - For Council.pdf](#)

XI.B. Council Approval - Request for Donation - American Legion Post 295
[2022.10.13 - Grant Funding Request - American Legion.pdf](#)

XII. Discussion Items

XII.A. Application for listing Asbury Church on National Historic Register - Jane Covington & Carol Lee

XII.B. 2022 Christmas in Middleburg Update - Doug Myers
[2022.10.13 Christmas in Middleburg Discussion and Funding Request.pdf](#)
[CIM Grant Request 2022 - Letter and Bus Costs.pdf](#)

XII.C. Special Use 22-01 Request Michael A. Pappas for a special use permit for Limited Residential Lodging at 5 North Jay Street zoned R-3 Residential District -Deputy Town Manager Moore
[Memo - SU 22-01 TC 2022_10_13.pdf](#)
[SU 22-01 materials.pdf](#)
[excerpt - ZO Article V.pdf](#)

XII.D. Cancellation of November/December meetings, gift certificates, holiday lunch - Town Clerk North
[Memo - Holiday Luncheon Gift Certificates Mtg Calendar - 2022.pdf](#)

XIII. Information Items

XIII.A. Mayor's State of the Town Address - November 3 - Mayor Littleton

XIV. Closed Session

XIV.A. Appointment to Middleburg Sustainability Committee
[101322 - Closed Session - Apt to MSC.pdf](#)

XV. Adjournment

.Town Hall Parking Lot Closed

Due to construction, the Town Hall Parking Lot is closed. Anyone who wishes to attend the meeting in-person will need to locate on-street parking. Anyone who wishes to attend remotely may do so via Zoom at

<https://us06web.zoom.us/j/89787468571> or by calling 301-715-8592, Meeting ID 89787468571.
Anyone who wishes to speak during the public comment section VIA ZOOM is encouraged to notify Rhonda North, Town Clerk, at rnorth@middleburgva.gov or by calling 540-687-5152 no later than 4:00 p.m. the day of the meeting.