



MIDDLEBURG PLANNING COMMISSION
PC Work Session & Regular Meeting Agenda
Monday, September 25, 2023
10 W. Marshall Street
6:30 PM



.Work Session - 6:30 pm

1. Call work session to order / Roll Call
2. Discussion Items
 - 2.a. Special Use 23-02 - Request of The Museum of Hounds & Hunting, North America for a Special Use Permit for a museum at 11 W. Washington St. zoned C-2 Town Commercial District
[Memo - SU 23-02 - 11 W Washington St.pdf](#)
[1 - SU 23-02 request letter and supplement.pdf](#)
[2 - floor plan.pdf](#)
[3 - site sketch and survey.pdf](#)
[4 - elevation photos.pdf](#)
 - 2.b. Special Use 23-03 - Request of Lizanne White Driskill for a Special Use Permit for two upper-story apartments at 5 E. Federal St. zoned C-3 General Commercial District
[Memo - SU 23-03 - 5 E Federal St.pdf](#)
[1 - SU 23-03 request letter.pdf](#)
[2 - site exhibit and survey.pdf](#)
[3 - elevation photos.pdf](#)

.Regular Meeting - 7:00 pm (or as soon thereafter as the work session concludes)

3. Call meeting to order
4. Disclosure of meetings with applicants
5. Public Comment (non-public hearing related)
6. Approval of Minutes
 - 6.a. Minutes - June 26, 2023 Work Session and Regular Meeting
[06-26-23 - Work Session & Regular Meeting Minutes.pdf](#)
7. New Business

- 7.a. SP 17-01 Request of Catawba Associates Middleburg LLC for an extension of conditionally approved Site Plan 17-01 for 209 E Washington St and adjacent Lot B
 - [Memo - SP 17-01 site plan extension request.pdf](#)
 - 1 - Catawba - extension request letter.pdf
 - 2 - October 23, 2018 approval letter.pdf
 - 3 - excerpted plan sheets.pdf

- 7.b. Consideration of a Motion to Initiate: Zoning Text Amendment 23-04 - An Ordinance to Repeal and Reenact Article VI of the Middleburg Zoning Ordinance pertaining to Hearing Procedures for Plans, Ordinances, Amendments, Appeals and Applications
 - [Memo - Initiate ZTA 23-04 - Advertisement and Notice of Hearings.pdf](#)
 - 1 - ZTA 23-04 Draft 1.pdf
 - 2 - Code of Virginia 15.2-2204.pdf
 - 3 - existing Article VI.pdf

- 8. Council Representative Report

- 9. Discussion Items

- 10. Information Item
 - Community Meeting - R-2 Infill/Redevelopment;
 - Monday, October 16 at 6:00pm;
 - American Legion - 111 The Plains Rd

- 11. Quorum - October 23

- 12. Adjournment