

TOWN OF MIDDLEBURG HISTORIC DISTRICT REVIEW COMMITTEE REGULAR MEETING MINUTES



Thursday, August 1, 2019

PENDING APPROVAL

The regular meeting of the Historic District Review Committee was held on Monday, August 1, 2019 in the Town Hall Council Chambers, located at 10 West Marshall Street. Chair Turnure called the meeting to order at 5:30 p.m.

- PRESENT: William Turnure, Chair Punkin Lee, Vice Chair William Anderson Tim Clites Virginia Jenkins Margaret Littleton Linda Wright Cindy C. Pearson, Council Representative
- STAFF: William M. Moore, Deputy Town Administrator Rhonda S. North, MMC, Town Clerk Estee Laclare, Project & Planning Associate

Approval of Minutes

Committee Member Anderson moved, seconded by Committee Member Wright, that the Historic District Review Committee approve the July 8, 2019 regular meeting minutes as presented.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright No – N/A Abstain – N/A Absent – N/A (Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

Old Business

COA 19-22 (S 19-12): Projecting sign and wall signs - 6 S. Madison Street - The Middleburg Bride

Chair Turnure reminded the Committee that they received conflicting information during last month's meeting on this application. He noted that the applicant was now proposing the sign have gold trim. He further noted that information had been provided with regard to the façade signs.

The Committee agreed the colors now worked together and that the font was better. It was noted that the projecting sign would be hung on the existing black metal bracket.

Committee Member Clites moved, seconded by Committee Member Wright, that the Historic District Review Committee approve COA 19-23 (S 19-12), a request of Lee Ann Mikeman for a projecting sign and wall signs at 6 South Madison Street - The Middleburg Bride - as presented.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright No – N/A Abstain – N/A Absent – N/A (Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

COA 19-25 (S 19-14): Projecting sign and door color change – 5 S. Madison Street – Le Boudoir

Bernita Gazawi, the applicant, advised the Committee that she was proposing to paint the door black. She distributed a drawing of the proposed sign bracket.

Committee Member Anderson moved, seconded by Committee Member Jenkins, that the Historic District Review Committee approve COA 19-25 (S 19-14), a request of Bernita Gazawi for a projecting sign and door color change at 5 South Madison Street - Le Boudoir - as presented.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright No – N/A Abstain – N/A Absent – N/A (Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

New Business

COA 19-27: Revisions to Approved COA 19-05 – 107 Reed Street – Coe Eldredge

Coe Eldredge, the applicant, reminded the Committee that he flipped the window and door in the garage so the owners would look into their own property. He advised that the property had drainage issues; therefore, they ended up with more than thirty inches of exposed foundation wall. Mr. Eldredge explained that, as a result, he had to install handrails on the back porch and did so using a black iron rail. He noted that he also matched the well exit rail to it. Mr. Eldredge reminded the Committee that they approved a brown gutter; however, he advised that the brown pre-finished gutter did not match anything else on the house and rather than introducing a new color, he installed a white gutter to match the corner boards and fascia. The Committee opined that the white color was better.

Deputy Town Administrator Moore advised the Committee that the lite pattern for the rear door was also different than what they approved. He explained that a four lite door was installed as opposed to a three lite one.

The Committee inquired as to whether the shed door would be painted black. They also inquired as to whether the deck would be finished. Mr. Eldredge confirmed the door would be painted black and that the deck and stairs would be stained a darker brown color.

The Committee questioned whether the gutter would be installed on the exposed rafter. Mr. Eldredge confirmed it would and noted that he would install and mount it to a fascia board.

The Committee made inquiries regarding the existing house that was adjacent to this one. Deputy Town Administrator Moore advised the members that that house was not within their purview as it was not located within the Historic District.

Mr. Eldredge advised the Committee that he planned to install a second story within the roof of the structure.

Committee Member Clites moved, seconded by Committee Member Wright, that the Historic District Review Committee approve COA 19-27, a request of Coe Eldredge for revisions to approved COA 19-05 at 107 Reed Street, with the following clarifications and conditions: (1) the garage door be painted black; (2) the deck and stairs will be stained a dark, solid color; and, (3) the gutter and downspouts will be changed to a white pre-finished aluminum OG gutter and downspout.

It was noted that the application also included the changes to the rear door.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright No – N/A Abstain – N/A Absent – N/A (Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

<u>COA 19-29:</u> Artwork for Exhibit Banner – Leading the Field – Ellen Emmet Rand Exhibit - National Sporting Library & Museum

Jody West appeared before the Committee representing the National Sporting Library & Museum. She advised that the banner would be the usual size. Ms. West noted that they would also install three different pole banners throughout the town, one of which would match the design before the Committee.

Vice Chair Lee moved, seconded by Committee Member Littleton, that the Historic District Review Committee approve COA 19-29, a request of the National Sporting Library & Museum for approval of artwork for "Leading the Field – Ellen Emmet Rand" exhibit banner.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright No – N/A Abstain – N/A Absent – N/A (Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

The Committee questioned whether Ms. West had heard any comments from the public regarding the banner being mounted on the side of the museum. Ms. West confirmed she had not; however, she noted that she did not frequently interact with the public. Vice Chair Lee advised that there were lots of comments about it during the Open Late concerts.

COA 19-28 (S 19-12): Exterior Modifications – 12 E. Washington Street – Chloe's of Middleburg

Chair Turnure noted that the proposed door color (Rugged Teal) matched the graphics on the sign. He further noted that it was a historical color. The members agreed the color fit nicely with the building.

Committee Member Littleton moved, seconded by Committee Member Jenkins, that the Historic District Review Committee approve COA 19-29 (S 19-12), a request of Wendy Osborn for an exterior modification at 12 E. Washington Street – Chloe's of Middleburg.

Vote: Yes – Committee Members Lee, Anderson, Clites, Jenkins, Littleton and Wright No – N/A Abstain – N/A Absent – N/A (Chairman Turnure only votes in the case of a tie. Councilmember Pearson is a non-voting member of the Committee.)

September Meeting Quorum

The members indicated they would be present for the September 5th meeting.

There being no further business, the meeting was adjourned at 5:55 p.m.

RESPECTFULLY SUBMITTED:

Rhonda S. North, MMC, Town Clerk

HDRC Meeting Transcript – August 1, 2019

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bill Turnure: I'd like to bring this meeting to order. First order of business is our roll call, if we can start with Mr. Clites.

Tim Clites: Tim Clites.

Bill Anderson: Bill Anderson.

Punkin Lee: Punkin Lee.

Margaret Littleton: Margaret Littleton.

Bill Turnure: Bill Turnure.

Linda Wright: Linda Wright.

Virginia Jenkins: Virginia Jenkins.

Cindy Pearson: Cindy Pearson

Rhonda North: Rhonda North, Town Clerk

Will Moore: Will Moore, Deputy Town Administrator.

Bill Turnure: Thank you all. First order business is the approval of our minutes from our July 8th meeting. Has everyone had a chance to read the minutes? Are there any additions or omissions to the minutes? Is there a motion?

Tim Clites: [Off mic].

Virginia Jenkins: Second.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes. OK. The first action item is old business. Action item 4A, COA 19-23 (S 19-12). Request of Lee Ann Mikeman, is that pronounced right? For projecting sign and wall signs at 6 S Madison St. (The Middleburg Bride).

Will Moore: This was the one that Mr. Ralph was representing last month. [Laughter] Absent him being present, is it your pleasure whether you want to entertain it or move on to the next item?

Punkin Lee: Is he supposed to come?

Will Moore: Yes. [Multiple speakers].

Bill Turnure: OK. Well, I don't know if anybody remembers this from last month. I mean, the idea was that there was some conflicting presentation drawings. And if I remember correctly, one had sort of a silver band on the sign. And then the other had gold, so I'm assuming that it's gold now. And there were some conflicting writing on the facade of the building above the window openings. And that seems to be a little bit clearer.

Cindy Pearson: [Off mic] equestrian twist. [Multiple speakers].

Tim Clites: [Off mic].

Will Moore: So if you zoom in. Yes, Mr. Clites, it is correct. The lettering that says "with an equestrian twist" is actually set back in above the entry door. [Multiple speakers]. It's hard to pick up on it unless you zoom in on the photo simulation. [Off mic].

Bill Turnure: So if we would like to discuss this and move on it or would you like to come back or table?

Margaret Littleton: Is it already up?

Will Moore: It is not.

Margaret Littleton: [Off mic].

Bill Turnure: Not necessarily, but recommended. But we can different table it without if we would like to have discussion, but if there is any more discussion that we need, then.

Tim Clites: I don't have any further discussion. I think [multiple speakers]. So I would be comfortable moving on it without someone here now that we know what it is that we're moving on.

Bill Turnure: I mean, does any anybody have any question with regard to this?

Tim Clites: It does it specifically state that I can see, but I think the bracket that's shown in the little image, upper right corner of Middleburg Bride, the oval sign, looks like it's a black metal bracket that follows that sign.

Will Moore: It's actually an existing bracket [multiple speakers] is black metal and it does hold the shape.

Punkin Lee: And the colors this time look like they all worked together. As well, as the writing.

Bill Turnure: Anybody have a motion?

Tim Clites: I'll move that we approved COA 19-23 (S 19-12), request of Lee Ann Mikeman for a projecting sign and a wall sign at 6 S Madison St. (The Middleburg Bride) as presented.

Punkin Lee: Second.

Bill Turnure: Any further discussion? All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes. Next action item is old business. Action item 4B COA 19-25 (S 19-14), request of Bernita Gazawi for projecting sign and door color change at set 5 S Madison St. (Le Boudoir). Welcome. [Off mic]. Thank you for coming tonight.

Bernita Gazawi: [Laughter]. Not a problem. [Inaudible] glad to be here.

Bill Turnure: Good. So we had a discussion last time, which I guess Will has some notes that he sent to you and that you were going to bring some some additional color options. Was that my understanding?

Bernita Gazawi: Initially that was it, but we've since changed our minds and decided we're gonna go with black, since we think it's going to be nice to just stick with black. So we're sticking with black if that's good.

Bill Turnure: OK.

Margaret Littleton: [Off mic].

Bernita Gazawi: The door color. [Multiple speakers]. Yes.

Bill Turnure: Yes.

Punkin Lee: It was kind of purple I think [inaudible].

Linda Wright: And then wasn't there a question about the bracket?

Bill Turnure: Yes.

Linda Wright: Curving with the sign.

Bernita Gazawi: We have this.

Punkin Lee: Substantial.

Tim Clites: Yeah.

Punkin Lee: Yeah. Nicer. Yeah.

Bill Turnure: OK. Very good. That'll look nice with your sign too.

Bernita Gazawi: Right, the oval shape. Absolutely.

Bill Turnure: That's nice.

Bernita Gazawi: Complimentary.

Bill Turnure: OK. Any further questions? anybody have any thoughts?

Linda Wright: No, I think I'd like the black better.

Punkin Lee: Yeah.

Bernita Gazawi: We're good?

Linda Wright: Yeah.

Bill Turnure: Is there a motion?

Bill Anderson: [Off mic].

Bernita Gazawi: Bernita Gazawi.

Bill Anderson: [Off mic].

Punkin Lee: 5 South.

Will Moore: It's a 5 and an S, sorry. [Multiple speakers]. [Laughter].

Bill Anderson: [Off mic].

Virginia Jenkins: Second.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes.

Bernita Gazawi: Thank you.

Bill Turnure: Thank you. Good luck.

Bernita Gazawi: Thank you so much.

Punkin Lee: When do you move?

Bernita Gazawi: [Off mic].

Punkin Lee: Oh, good. [Multiple speakers].

Bill Turnure: OK. Moving right along. We have action items, new business, action item 5A COA 19-27. Request of Coe Eldredge for revisions to approved COA 19-05 at 107 Reed Street. Welcome, Mr. Eldredge.

Coe Eldredge: Good afternoon.

Bill Turnure: It seems like we have some of the same issues that came up last night.

Coe Eldredge: Yeah. So one of these is you may recall, and Will suggested that we wait as we get close to the end and make sure we have all the changes covered in one application or re-application, one we knew about early on was where we due to the well we flipped the window and the door on the garage so that they're looking into their own property versus their neighbor's property. Same thing we did on the adjoining property. The other as dictated by the lot drainage. Everything kind of drains from the front to the back left. So we had the plans really didn't depict grade at all, but we ended up with a lot more exposed wall that's on the foundation wall that's covered with stone. But because we're over 30 inches in height off of the ground, we're required to have rails and we have more than three rises, so we have handrails as well for those for the back porch. So we selected and I brought a sample if you'd like to see it of an iron rail. We looked at a wooden rail, but felt the iron rail was more appropriate with the rest of the color scheme that's going on. And we actually matched the [inaudible] exit rail to that rail. So they are the

same material, same color. So that's and then I have one additional one that's just come up this week if it's possible to put it in.

Bill Turnure: Throw it in there.

Coe Eldredge: We originally had requested in our first application that the gutters were brown and the brown that's available in pre-finished aluminum doesn't really match anything. It doesn't match the windows, which we had hoped, or any any of the other materials. So rather than introduce another color because we already have siding, roofing, stonework, the front door is a natural color that the owners would like to go to white, which will match, you know, basically they'll match the corner boards and the fascia and become less less visible than more, so if we can squeeze that in on the last.

Will Moore: So what what was approved was the brown in the the OG pattern that was part of the approval.

Bill Turnure: [Off mic].

Linda Wright: Yeah.

Bill Turnure: And not that this makes a whole big difference at this point, but is the back porch even visible from the street?

Will Moore: It is. [Multiple speakers]. And the one other thing that I picked up on was, it's a maybe a small difference, but the light pattern for the rear doors was. [Off mic]. I'm sorry. The light pattern for the rear doors on the approved elevations you'll see that they're shown as a three lights high and they're four lights high as built. So that's one other variation there.

Bill Anderson: [Off mic] in terms of size.

Bill Turnure: And proportion.

Tim Clites: I've got two questions. The little shed door, is it going to be painted black like the rest of the doors and windows?

Coe Eldredge: Yes, on the garage you were saying?

Tim Clites: Yeah.

Coe Eldredge: Yes.

Tim Clites: And the other question is the deck. What are your thoughts about how that gets finished?

Coe Eldredge: We're going to be staining that a darker brown color. [Multiple speakers]. The stairs as well. [Inaudible] treads and we're waiting for it to weather a little bit. It's treated material.

Tim Clites: Right, right.

Bill Anderson: I can't quite make it out from the photo. On the side of the house above the stair to the basement there is a projection on the side of the wall. I can't from the photograph see what it is. I didn't see it on the drawings.

Tim Clites: That's a gas fireplace to vent.

Margaret Littleton: I think it looks nice.

Bill Turnure: He can have the gutter along the exposed a rafter ends?

Coe Eldredge: It's going to be a little tricky hanging them, but yes.

Bill Turnure: [Laughter].

Margaret Littleton: The corner house, the old office, will not have a garage?

Coe Eldredge: It will. Same exact same size and shape as the others.

Will Moore: So it's interesting to bring up that property. That property is not subject to your review. The corner one. The boundary of the district cuts through the lot that we're actually dealing with here, but it does not capture the corner of property. So there will be construction there, including the addition of a second story to the building on the corner as well as a garage. But you won't see that because it's outside the district. [Multiple speakers].

Coe Eldredge: It's gonna be one and a half stories, really. It's gonna be more the cape. We're adding a second floor within the roofs.

Bill Anderson: [Off mic]. 'Cause I know that was one of your design features.

Coe Eldredge: No, we'd love to do away with them, but you walk right under them.

Bill Anderson: I guess you put a fascia on that and then put the gutter on top of the fascia?

Coe Eldredge: Something to mount it with.

Bill Anderson: I think it'll look more finished, actually, but yeah.

Bill Turnure: Any further discussion? Is there a motion?

Tim Clites: I move that we approve COA 19-27, request of Coe Eldredge for revisions to approved COA 19-05 at 107 Reed Street as presented with the following clarifications and additions. The garage door be painted black. The deck and stairs will be stained a dark, solid color, and the gutters will be changed to a white, pre-finished aluminum OG gutters and downspouts.

Margaret Littleton: Second.

Bill Turnure: Was the?

Margaret Littleton: Did we miss one?

Tim Clites: It includes the door [inaudible].

Bill Turnure: He's got that in the application anyway. Rear doors or four lights. OK. OK. Is there a second?

Margaret Littleton: Second.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Oppose say nay. Motion passes.

Coe Eldredge: Thank y'all.

Bill Turnure: Thank you.

Bill Anderson: Who's siding is this?

Coe Eldredge: It's a hardy.

Bill Anderson: It is a hardy board siding? [Off mic].

Bill Turnure: OK. Action item.

Will Moore: Sorry, Mr. Chairman, if I might suggest skipping the next action item. This business owner said she would be closing down her shop around this time and trying to make it over. So if you want to skip ahead to the to the last one.

Bill Turnure: OK.

Will Moore: We have somebody here for that one.

Bill Turnure: Very good. So we have action item. We're skipping over 5B. We're going to move on to 5C, COA 19-19 request of the National Sporting Library and Museum for approval of artwork for "Leading the Field – Ellen Emmet Rand" exhibit banner. Welcome.

Jody West: Hi. I'm back again. [Laughter].

Bill Turnure: How are you?

Jody West: Good.

Bill Turnure: How's your summer been? [Laughter].

Jody West: It's been good and busy and hopefully next time I will remember to think ahead and not remember this meeting the day of and call poor Will and can you all get me in because I need to get it made.

Bill Turnure: That's quite all right. That's quite all right. I mean, it looks like a.

Punkin Lee: It looks neat.

Bill Turnure: Yeah it does. [Multiple speakers].

Linda Wright: Very nice.

Jody West: Thank you.

Margaret Littleton: Who is the person? Can you tell us?

Jody West: Yes. I hope.

Margaret Littleton: Well, don't worry.

Jody West: No, I didn't include the credit, but I have dealt with this so much I can't believe I can't pull his name.

Punkin Lee: Isn't it, a relative of hers?

Jody West: [Inaudible]. I don't think it's a relative. It's the master of Fox Hounds for Orange County. Maybe.

Bill Turnure: [Laughter].

Jody West: I don't know. I don't want to say. I don't know. I don't remember.

Margaret Littleton: We'll find out.

Jody West: Dealing with too many credits today.

Bill Turnure: [Off mic]. [Laughter]. Barely.

Tim Clites: Possible.

Margaret Littleton: I think it looks nice.

Bill Turnure: Yeah, I think it looks great. [Multiple speakers].

Punkin Lee: Awesome, thank you.

Margaret Littleton: And it's the usual size.

Jody West: Yes, same thing. And then we'll have three different pole banners in town, one of which will match this, with the exception of the study, will be taken off. And then the second one will be Charlotte Nolan. And the third one is a hunter, he's holding it's a still portrait, but he's holding a rifle.

Bill Turnure: OK. Is there a motion?

Punkin Lee: I move we approve COA 19-29 request of the National Sporting Library and Museum for approval of artwork for "Leading the Field - Ellen Emmett Rand" exhibit banner.

Bill Turnure: [Inaudible]. There's my second. All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes. Thank you.

Bill Anderson: [Inaudible]]. What has been the reaction to the mounting on the building if people ever say anything about it or have any reaction at all?

Jody West: [Off mic]. [Laughter]. [Off mic].

Punkin Lee: I know at Open Late they comment on it a lot. [Multiple speakers].

Jody West: [Off mic] and so we got some really great drone shots. And some of them have a banner on the side of the building, which I think promotes us even more. So I was really happy to do that. Well, thank you very much. I appreciate your time.

Punkin Lee: Thank you.

Jody West: I will see you early winter, or late winter, after Christmas sometime.

Bill Turnure: Looks like October I think is what it says. Isn't it? [Multiple speakers].

Jody West: [Off mic] and then the next one will be in March, I believe.

Bill Turnure: Oh, yeah yeah yeah. [Multiple speakers].

Punkin Lee: One hundred years of steeple-chasing [inaudible].

Jody West: [Off mic].

Bill Turnure: OK. Are there any discussion items?

Will Moore: No.

Bill Turnure: [Laughter]. [Multiple speakers].

Bill Anderson: [Off mic].

Will Moore: Well, I was expecting Ms. Osborne to be here. Again, her shop closes at 5:30 she said she would make her way over here afterwards. But I mean, it's a pretty straightforward application if you want to consider it without her present. [Multiple speakers].

Punkin Lee: It's already painted isn't it? [Off mic]. I thought so. [Off mic].

Bill Turnure: OK. This is your application [inaudible]?

Estee Laclare: Yes, this is the first one I did.

Bill Turnure: Good for you.

Estee Laclare: Thank you.

Bill Turnure: Good for you. All right. Here we go. So we have the front door of the old Mark Hardware. That's how I remember it. [Laughter]. [Off mic]. And I guess the color of the door matches the the color of the graphics on the sign? I think I mean, it's a very historic color and I think it fits very nicely.

Punkin Lee: It looks nice. It's already done.

Bill Turnure: Yeah.

Punkin Lee: It looks nice.

Linda Wright: Good choice.

Bill Turnure: I haven't been in there, but I've heard it's really nice inside. They've done a nice job.

Estee Laclare: Oh and if you would like to see the color here's a hard copy if you can pass that out. Oops. [Inaudible].

Tim Clites: Watch, it's slippery.

Punkin Lee: [Inaudible].

Bill Turnure: I like that color.

Margaret Littleton: I do too.

Punkin Lee: It looks nice.

Bill Turnure: Wendy shows up and you can tell her that we moved on without her. I'm assuming. Is there a motion? [Off mic]. The sign's already been approved.

Margaret Littleton: Approve COA 19 -28 (S 19-12) request of Wendy Osborn for an exterior modification at 12 E. Washington Street (Chloe's of Middleburg).

Virginia Jenkins: Second.

Bill Turnure: All those in favor say aye.

Everyone: Aye.

Bill Turnure: Opposed say nay. Motion passes.

Estee Laclare: Thank you.

Bill Turnure: September the 5th [inaudible] is that? No, that's a different meaning. I'm sorry. [Off mic]. I have another meeting, I'm sorry. Beginning September it's on Monday the Labor Day. I was thinking Labor Day, different meeting. [Off mic]. Exactly. [Laughter]. It hasn't cleared. [Laughter]. Still working its way out of the system. [Laughter]. Everybody here for September the 5th? [Multiple speakers]. OK. Well, we'll see you then. So moved. [Inaudible].