



MIDDLEBURG TOWN COUNCIL
Regular Monthly Meeting Minutes
Thursday, August 22, 2019



PENDING APPROVAL

PRESENT: Mayor Trowbridge M. Littleton
Vice Mayor Darlene Kirk
Councilmember Chris W. Bernard
Councilmember J. Kevin Daly
Councilmember Kevin Hazard
Councilmember Peter Leonard-Morgan
Councilmember Philip Miller
Councilmember Cindy C. Pearson

STAFF: Danny Davis, Town Administrator
William M. Moore, Deputy Town Administrator
Jamie Gaucher, Business & Economic Development Director
A. J. Panebianco, Police Chief

The Town Council of the Town of Middleburg, Virginia held their regular monthly meeting, beginning at 6:00 p.m. on Thursday, August 22, 2019 in the Town Hall Council Chambers, located at 10 W. Marshall Street. Mayor Littleton led Council and those attending in the Pledge of Allegiance to the flag.

Staff Reports

Stuart Will, of IES, reported that testing was started on Well 4; however, because it stirred up the water, it was halted. He advised that he was going to do a limited flushing of the system next week so the testing could resume. Mr. Will reported that the new programming was complete. He expressed hope that the Well 4 treatment plant would be operational again within the next month.

Town Administrator Davis reiterated that the flushing would only occur in targeted areas and advised that the staff would notify the citizenry of it. He explained that the goal was to have Well 4 act as a flush cycle every time it back washed in order to help keep sediment out of the system.

Town Administrator Davis reported that the West End Pump Station Project was going very well. He advised that the wet well and most of the concrete were laid last week.

Mr. Will reported that the contractor was able to get to within five feet of the necessary grade before hitting rock, which limited the amount of rock removal to two days.

Chief Panebianco recognized Officer Davis who took time out to read to students last month. He reported that Officer Davis was also nominated for and received an award from Mothers Against Drunk Driving for his DUI enforcement efforts.

Chief Panebianco thanked Councilmember Bernard for volunteering to sit in the dunk tank during National Night Out. He also thanked the remainder of the Council and the community for their support of the event. Chief Panebianco recognized Corporal Putnam who coordinated National Night Out.

Chief Panebianco noted that his report was a little different and advised that it included a quarterly comparison. He reported that there were no trends currently. Chief Panebianco opined that as more comparisons became available, they would assist in identifying items that could be curtailed in the future.

Deputy Town Administrator Moore reported that, pending the completion of the first round of agency reviews, the Planning Commission would likely hold a public hearing on the Banberry Cross Reserve preliminary plat of subdivision request during their September meeting. He reminded Council that this was a ministerial act, meaning that if the plat met all of the technical requirements, the Planning Commission would be obligated to approve it.

Deputy Town Administrator Moore reported that the staff was in the preliminary planning stages with regard to the construction of a storage structure, whether it was at the wastewater treatment plant or the Town Shop. He reminded Council that no funding was available for the project at this time. Mr. Moore advised that following the completion of the planning efforts, the staff would know how much to plug into the capital budget.

Town Administrator Davis advised that once more information on the options was available, the staff would return to the Council in the coming months with a recommendation, which should coincide with the capital planning process for the coming year.

Town Administrator Davis reported that he had tentatively scheduled a number of items for discussion during Council's first meeting in September, including options for submission to the County for funding for the coming year and potential uses of the FY '19 fund balance.

Mayor Littleton noted that the Property Committee recommended the storage building be constructed on the old drying beds at the wastewater treatment plant. He asked the staff to provide a plan, including a schedule, by the next Council meeting for this project.

In response to an inquiry from Council regarding the wastewater treatment plant site, Town Administrator Davis advised that J2 Engineers had assigned a new engineer to the project who should be able to better summarize the large Phase 1 environmental study that was completed, which could clarify whether that site was usable and identify the cost.

In response to an inquiry from Council, Deputy Town Administrator Moore reported that the staff met with J2 engineering regarding upgrades to Pinkney Street. He advised that they planned to do some borings in order to evaluate the existing road structure and determine what was needed to bring it up to VDOT standards. Mr. Moore noted that the engineer was confident no drainage improvements were needed other than the ones that were currently being done at the intersection with Orange Drive.

Council asked that this project be included in the upcoming capital plan.

Council noted that engineers from VDOT have been inspecting the crosswalks that were deteriorating. Town Administrator Davis advised Council that he would reach out to VDOT to get a status report.

Business & Economic Development Director Gaucher reported that the Town received twelve responses to the RFP for an economic development analysis and advised that a committee would meet soon to review them. He reminded them that the former Southern States building was for sale. Mr. Gaucher noted that since preparing his report, he was approached by an individual who wished to open a wine shop in Middleburg.

In response to an inquiry from Council, Mr. Gaucher advised that the individuals who purchased the Wisdom Gallery property planned to open a home goods shop in that location.

In response to an inquiry from Council, Mr. Gaucher reported that he received positive feedback with regard to the first Middleburg Open Late event. He noted that it would be repeated on August 30th and advised that two additional stores agreed to participate in that one.

In response to an inquiry from Council, Mr. Gaucher reported that the next digital literacy event would be held in September at the National Sporting Library & Museum and would feature a local firm who would speak about digital marketing and the importance of being consistent across different platforms.

Town Administrator Davis reminded Council of the Open House at Greenheart on August 24th during which they would offer free juices.

In response to an inquiry from Council, Mr. Gaucher reported that he moved the boutique hotel prospect into an inactive status as he had not heard from them in more than ninety days. He noted that he did not know whether they had abandoned the project or were simply tied up with their Roanoke project, which was scheduled to open in 2020.

Oktoberfest Update

Business & Economic Development Director Gaucher reminded Council that Oktoberfest was scheduled for September 21st, in conjunction with Art in the Burg. He advised that it would be located on Madison Street and part of Federal Street. Mr. Gaucher noted that fifteen to twenty artists would be participating, as would multiple wineries, breweries and restaurants. He advised that he was working with the Lions Club, who would manage the games and activities, and would share their digital assets from a marketing perspective. Mr. Gaucher reported that the Town had secured \$8,000 in sponsorships to date, with Sona Bank being the lead sponsor and Visit Loudoun having committed \$2,500 toward the event. He advised that the Town was partnering with Seven Loaves and was encouraging attendees to bring donations for them. Mr. Gaucher reported that there would be live music, minstrels, jugglers and face painters. He reminded Council of the plan to have a horse drawn carriage bring in the first ceremonial keg, which the Mayor would tap. Mr. Gaucher noted the amount of work involved in organizing the event and advised that he was meeting weekly with the event organizer and representatives from the Old Ox Brewery and the Middleburg Arts Council.

The Council and staff held some discussion regarding the food vendors, including the use of food trucks.

Business & Economic Development Director Gaucher reported that participating businesses would have collectible buttons available in their stores and note that sixteen have signed on thus far to participate. He explained that this was an attempt to get the Oktoberfest participants to also visit the shops.

In response to an inquiry from Council, Mr. Gaucher explained that each participating vendor – food, beverage or otherwise - would be responsible for their own transactions; however, there would be two locations available for participants to obtain an identification bracelet if they wished to sample alcoholic beverages. He advised that entry into the event would be free. Mr. Gaucher explained that there would be thirty picnic tables set up in a traditional beer garden on the south end of Madison Street. He noted that while the event would end at 8:00 p.m., the Old Ox Brewery would be open later.

Council requested that the staff investigate the possibility of offering safe rides. They questioned whether there would be enough parking available and noted that this could be a large event.

Business & Economic Development Director Gaucher reported that after much back and forth, the decision was made to allow the Town's existing parking infrastructure to support the event. He advised that the plan was to provide a map of the available spaces.

Town Administrator Davis advised that the staff was also working to identify available private off-street parking that was not normally open to the public. He noted that in the future, the Town may have to provide shuttle service to off-site parking. Members of the Council offered suggestions for possible off-street parking that the staff could explore.

Business & Economic Development Director Gaucher reported that the Town of Lovettsville would bring their beer truck, which would contain a banner promoting their event that would be held the following weekend.

In response to an inquiry from Council, Mr. Gaucher reported that the Town purchased three weeks of advertising from a local radio station. He advised that they were also preparing a Middleburg Oktoberfest webpage and a Facebook page. After some discussion, Mayor Littleton suggested the Council send any ideas they may have for marketing the event to Mr. Gaucher.

Consent Agenda

(a) Approval of Minutes – July 25, 2019

Councilmember Daly moved, seconded by Vice Mayor Kirk, that Council approve the consent agenda as proposed.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.)

Action Items (continued)

Acceptance of Donation – Middleburg Music Fest International

Town Administrator Davis advised Council that Middleburg Music Fest International ceased operations as a 501(C)(3) organization; therefore, it must disburse its remaining funds. He further advised that since the Town provided them with \$2,000 in funding last year, they would like to give their remaining money to the Town. Mr. Davis reminded Council that under their donations policy, they were required to accept the donation and designate a use for it. He suggested it be designated for community or cultural events that happened in the town.

Councilmember Miller moved, seconded by Councilmember Daly, that Council accept the donation of \$1,940.75 from the Middleburg Music Fest International and designate these funds for future community and cultural events in the town of Middleburg.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.)

Memorandum of Agreement – Visit Loudoun

Business & Economic Development Director Gaucher reported that based upon the discussions with the President of Visit Loudoun and the data they would make available, the Town was now in a position to execute a Memorandum of Agreement for the coming fiscal year.

In response to an inquiry from Council, Councilmember Bernard opined that Visit Loudoun would provide better information than it did last year. He suggested the Town could evaluate it in the coming year to determine whether it provided what was needed. Mr. Bernard confirmed they were providing most of what he asked for. He opined that the data would be actionable, especially that from the social media site.

Business & Economic Development Director Gaucher reminded Council of the data that would be available from the Town's new website. He advised that he would be able to look at what the Town was doing versus what Visit Loudoun was doing to determine what was working and what was not.

Councilmember Leonard-Morgan moved, seconded by Councilmember Daly, that Council approve the Memorandum of Agreement with Visit Loudoun for FY '20 effective August 22, 2019.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.)

Discussion Items

Location of Bronze Fox Sculpture

Town Administrator Davis reminded Council that the Middleburg Arts Council and the Artists in Middleburg partnered to raise funds to produce a bronze fox sculpture. He reported that it was approximately 98% complete. Mr. Davis advised that the sculpture itself would be kept at the Artists in Middleburg gallery until September 4th, at which point, it would be sent to the foundry to be bronzed and then to the granite company for mounting on its base. He reminded Council that it was six feet in length and opined that it would be a great piece of public art. Mr. Davis noted the need to identify a location for displaying the fox sculpture. He advised that the staff and the Arts Council were recommending it be located somewhere on Washington Street where it would get the most exposure.

The Council noted the need to keep safety in mind when locating the fox. They also expressed a desire that it be prominently located on Washington Street, possibly at the Community Center, although they noted that they did not want to appear to be promoting any particular business with its placement.

Town Administrator Davis suggested that he work with the staff at the Community Center to identify possible locations and to explore getting clearance from their Board of Directors for its placement on their property. He advised that the staff would also explore other options along the Washington Street corridor, keeping public safety in mind.

It was noted that another possible location would be in front of the new Town Hall once it was constructed.

Comprehensive Plan 2019

Deputy Town Administrator Moore reported that during their July meeting, the Planning Commission approved the forwarding of the draft comprehensive plan to the Council for adoption. He noted that he provided a proposed timeline for their review of the plan and reminded Council that they must take action on it within ninety days of the Planning Commission's recommendation, or by their October 10th meeting unless a special meeting was called.

Deputy Town Administrator Moore advised Council that the draft plan was not as text heavy as the current one nor did it contain very specific recommended actions. He explained that the new plan included broad strategies for each chapter. Mr. Moore opined that the proposed plan would be an actionable one.

Deputy Town Administrator Moore advised Council that the staff was seeking approval of the proposed review schedule. He noted that this would allow for a review of six of the chapters during the first meeting in September; a public hearing, review of any revisions to the six chapters and a review of the remaining chapters during the second meeting in September; and, adoption during the October 10th meeting. Council agreed to the proposed schedule.

Councilmember Hazard commended the Planning Commission and The Berkley Group on their work on the draft plan.

Mayor Littleton noted the importance of the Comp Plan as the Town's policy document and opined that it would be something the Town would have to live with for the next twenty years. He suggested the members be prepared to discuss the language at the next two meetings, regardless of the amount of time needed to do so. Mr. Littleton asked that the members email Councilmember Hazard and/or the staff if they saw any items of concern as they were reviewing the document so they could stay on schedule. The members acknowledged the need to do their homework prior to the meetings.

Zoning Violations – Process and Authority

Deputy Town Administrator Moore reminded Council that they asked the staff to conduct research to make sure they had all of the tools available to do zoning enforcement. He opined that during his tenure, he has had a good grip on addressing zoning violations as they arose and noted that there had been no appeals to his determinations filed with the BZA. In addition, no civil penalties or criminal proceedings have been initiated. Mr. Moore opined that the system was working well. He noted that the Town was, however, beginning to do higher levels of enforcement with regard to short-term rentals and advised that he issued three violations within the past few weeks – two of which were abated.

Deputy Town Administrator Moore advised Council that in terms of civil penalties, the penalties in the Town Code were low in terms on one-time penalties, as well as aggregate penalties. He further advised that while the penalties for the prosecution of a violation as a misdemeanor were in line with the State Code, the Town Code did not provide for penalties in the event a judge ordered the abatement of a violation and the violator failed to do so. Mr. Moore asked whether the Council was interested in increasing the penalties and/or adding the criminal penalty option and advised that if they were, he would ask the Planning Commission to initiate a zoning text amendment.

In response to an inquiry from Council, Deputy Town Administrator Moore advised that the Town did not have the opportunity to abate a zoning violation like it did for other violations such as dangerous structures.

In response to an inquiry from Council, Deputy Town Administrator Moore explained that he would not have discretion in how much of a penalty would be assessed, but rather would have to assess whatever penalty the Council set in the ordinance. He explained that the only discretion he would have was whether to assess a penalty.

Council questioned whether it was possible to state that the penalties would always match those provided for in the State Code. Deputy Town Administrator Moore advised that he would have to check with the Town Attorney to determine whether that was possible.

After some discussion, the Council agreed to have the Planning Commission pursue a zoning text amendment to update the penalties.

Schedule & Pre-Planning for Town Office Project

Town Administrator Davis reported that he, Councilmember Hazard and Town Clerk North met to discuss scheduling ideas, project scope, key deadlines, key decisions needed and how the Town could move forward with this project. He noted that Councilmember Hazard then developed a project schedule. Mr. Davis reminded Council that the discussion related to land acquisition needed to be held in closed session; however, the part related to process and timeline needed to be discussed in open session. He suggested that if the public requested a copy of the proposed schedule that the closed session portions be redacted prior to providing them with a copy. Mr. Davis reminded Council that the land acquisition was the key to the project and noted that nothing could be done from a design and engineering standpoint until the land was acquired.

Councilmember Hazard advised Council that he was proposing a two-year schedule, which was very aggressive. He acknowledged that he developed it as if the project would begin tomorrow, which was not possible; therefore, the schedule needed to be slid out. Mr. Hazard reiterated that once the land acquisition and financing components were in place, it would take a minimum of two years to complete the project. He suggested that in the meantime, there were some interim steps the Town could undertake, such as the hiring of the architect and engineer. Mr. Hazard noted the need to do an engineering study of the land once it was acquired. He suggested the Town also needed to hire a construction manager and explained that this was a one-of-a-kind project that would require specialized knowledge. Mr. Hazard noted that the procurement of these services could occur in concurrence with the environmental study. He reminded Council of the need to identify and purchase the furnishings so they could be installed once the drywall work was complete. Mr. Hazard opined that while the exact dates would shift, the proposed schedule was a valid one.

The Council agreed with the need to hire a construction manager for the project. They held some discussion regarding financing for this project. It was noted that the Town had some funds available for the project and suggested that contingencies needed to be built into the budget. They discussed the need to take the big picture schedule provided by Councilmember Hazard and to develop it into a more detailed timeline.

Town Administrator Davis reminded Council that Davenport had already been engaged to work with the Finance Committee regarding the Town's finances, which included this project. He advised that while not set in stone, progress was being made on the financing. Mr. Davis reiterated that the land acquisition was a key component and explained that many of the other components would hang until that was resolved. He confirmed that in the meantime, the staff could begin developing RFPs for the architect and engineer in order to begin securing the project team.

The Council agreed the next step was to develop a detailed list of activities, including which could be done interdependently. They noted that it was helpful that the Town already had a schematic plan of what was needed.

Town Administrator Davis reminded Council that public engagement was also critical to the success of the project. He noted that the Town had studies of why a new Town Office was needed and suggested the need to share the plans with the public so the Council could get their feedback. It was suggested that the staff use local resources, who would not be interested in bidding on the project, to assist the review team.

INFORMATION ITEMS

VML Annual Conference

Mayor Littleton strongly encouraged the members of Council to attend the conference.

Mille Miglia 2019 Warm-Up USA

Town Administrator Davis explained that the Mille Miglia was a prestigious annual event that was held in Italy; however, they were bringing a warm-up event to the United States. He reported that they selected Middleburg as the location due to the beautiful drives, the historic nature of the town and because of the drivers/teams were looking for four-star accommodations. Mr. Davis advised that the event would occur October 23rd-26th. He reported that a team consisting of representatives from Creighton Farms, Visit Loudoun and the Town were working to respond to the inquiries of the event organizers. Mr. Davis advised that while they have identified the routes and some of the logistics, a lot remained to be determined. He noted that the committee was doing everything it could to make the organizers feel welcome and to feel the community's spirit. Mr. Davis expressed hope to have more details in the future. He noted that this was a unique opportunity for the Town.

Mayor Littleton advised that during the COLT meeting held last week, interest was expressed in allowing all seven towns in Loudoun County to be a part of the race in some manner, with every mayor having committed to doing whatever was necessary in their town. He noted that each town committed to providing him with a point of contact for their jurisdiction for planning and coordination purposes.

It was noted that this would not be a race but rather would be a rally. It was further noted that some form of public safety, whether it was the Virginia State Police or the Loudoun County Sheriff's Department, would be involved. The Council suggested a budget was needed for this event. It was further suggested that this be viewed as an investment in Middleburg as a destination. The Council noted that, if done properly, this could be a legacy for Middleburg.

Branding Project

Town Administrator Davis reported that he and Councilmember Miller had a video conference with the Town's branding consultant and opined that there was positive movement on the project. Council asked that this be an item on their next agenda.

Middleburg Community Charter School

Mayor Littleton invited the members of Council to attend a reception for the new principal of the Charter School on September 19th. He thanked those individuals, including Senator Vogel, for their assistance in getting him through the VDOE process so the school could open on schedule on August 1st.

Debate for Loudoun County Board of Supervisors Candidates

Mayor Littleton announced that COLT (Coalition of Loudoun Towns), the Loudoun Times Mirror and Loudoun Now were hosting a debate for the candidates for the Loudoun County Board of Supervisors Blue Ridge District seat on October 7th, for the Catocin District seat on October 16th, and for the at-large Chair position on October 9th. He reminded Council that the entire board was up for election. Mr. Littleton advised that there was a website where people could submit questions for the debate. He explained that once they were submitted, representatives from COLT and the two newspapers would review them and identify the major topics under which they would fall. Mr. Littleton noted that the debates would be live streamed by the newspapers on their websites and Facebook pages.

Sympathies to Mayor Littleton

Council expressed their sympathies to Mayor Littleton and his family on the passing of his mother.

Closed Session – Property Acquisition, Personnel & Appointment

Councilmember Miller moved, seconded by Vice Mayor Kirk, that as authorized under Section 2.2-3711 of the Code of Virginia, that Council, go into closed session for the following items: for the discussion or consideration of the acquisition of property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body for the purpose of acquisition of property for a town administration building as allowed under Subsection (A)(3); for the discussion and the performance of certain town employees as allowed under Subsection (A)(1); and, for the discussion of appointment of an appointee or officer of the town as allowed under Subsection (A)(1). Councilmember Miller further moved, seconded by Vice Mayor Kirk, that Council thereafter reconvene in open session for action as appropriate.

Vote: Yes – Councilmembers Kirk, Bernard, Daly, Hazard, Leonard-Morgan, Miller and Pearson

No – N/A

Abstain: N/A

Absent: N/A

(Mayor Littleton only votes in the case of a tie.)

Mayor Littleton asked that Council certify that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting, which each member so did. He reminded those present for the closed session that any discussion that occurred within it should be treated as confidential.

There being no further business, Mayor Littleton declared the meeting adjourned at 8:45 p.m.

APPROVED:

Trowbridge M. Littleton, MAYOR

ATTEST:

Rhonda S. North, MMC, Town Clerk

August 22, 2019 Middleburg Town Council Meeting

(Note: This is a transcript prepared by a Town contractor based on the video of the meeting. It may not be entirely accurate. For greater accuracy, we encourage you to review the video of the meeting that is on the Town's website – www.middleburgva.gov)

Bridge Littleton: Calling the August the only August meeting to order. First item, Pledge of Allegiance.

Everyone: [Pledge of Allegiance]

Bridge Littleton: [off mic]

Chris Bernard: Chris Bernard.

Kevin Hazard: Kevin Hazard.

Philip Miller: Philip Miller.

Darlene Kirk: Darlene Kirk.

Bridge Littleton: Bridge Littleton.

Peter Leonard-Morgan: Peter Leonard-Morgan.

Cindy Pearson: Cindy Pearson.

Kevin Daly: J. Kevin Daly.

Danny Davis: Danny Davis, town administrator.

Will Moore: Deputy town administrator.

Bridge Littleton: [off mic] All right. All right. Next item is public comment. We will open the public comment session if I would like to address the council. We will close the public comment session. Let's see here first action item or first item is monthly reports. And we will go to our favorite one and only, Stuart.

Stuart Will: Mayor, council, any questions?

Bridge Littleton: So Stuart, you might as well go ahead and start talking about well 4 cause it's gonna come up.

Kevin Daly: Is the water is still flowing.

Stuart Will: Still flowing? No. We actually got some testing done last week on that and stirred up water here in the town. It was unanticipated that we would stir up the water and so we halted our testing and we're confident we're going to use some flushing and continue with our testing soon. So probably one day next week we'll have a person out here in the overnight hours. We're going to flush specific to where we think the flow and where we saw the water stirred up. So it's just gonna be a limited flush. It's not like our flush that we do in October and we're going to continue. Then the following week with testing and so far so good on the testing, though, the new programming, the valve actuation and the timing of that is exactly what we wanted to do and he was able to do that remotely. And he didn't even send us a bill because it took him like 10 minutes or something. So.

Bridge Littleton: [off mic]

Stuart Will: Yeah. Yeah, yeah. But I'm confident that hopefully within another month we'll probably have it up and running if we don't encounter any further problems.

Bridge Littleton: Does anybody have any other questions for Stuart? Kevin.

Kevin Daly: Is that a sample of the water?

Stuart Will: This is not. This is not. [laughter] This is actually my preferred drinking water. It's one of the better waters out there if you are familiar with any of the testing for a naturally occurring water. This is an exceptionally high quality. So. Yeah, this is one of the few waters. [off mic] If you have never heard of it YouTube Ultra Chilled Water, you can chill ultra pure water to below freezing and it will remain a liquid until you mess with it. So if this were ultra chilled, it would be entirely 100 percent liquid. I could click it on the side and that would trigger ice crystallization to where you'd see it move as a wave. Yeah, and this is one of the few bottled waters that will do that. Yeah. [off mic] Yeah. Yes.

Peter Leonard-Morgan: In our meeting yesterday we were talking about a flushing that we're gonna do when it is that soon? I can't remember the date.

Stuart Will: It's going to come up this coming week.

Peter Leonard-Morgan: And we let the town know, don't we I think?

Danny Davis: So, yeah.

Stuart Will: That's going to be part of the process.

Danny Davis: They might show up with buckets. This is. This will be a separate flush from our normal town wide flushing. This will be, as Stuart mentioned, just targeted for those areas. So that when we begin work on well for again, that we hopefully have already scoured out all the sediment that has settled into those mains. So, yeah, our plan in place would be to definitely notify the public, but also target specific businesses in that area, just like King Street and others so that they're aware of it. And then also want to make sure that we proactively work with them to test the water in the morning and have them run it early to make sure that they don't see any sediment stirred up still in the mains. And if they do, then we can do the same flushing we did last week to make sure that clears it out. So our goal is this will get out all the sediment out so that when we begin well 4 cycling back on line, it'll essentially act like a flesh cycle every time it back washes. And so that will, in theory, keep the sediment out or limited. And the more we can use while for the less we have these well, three, which is actually where most the sediment comes from because it doesn't have a treatment plant. That and well 2. So that is definitely coming up soon and public outreach is a key part of that. Also, just to mention, the project with the West End Pumping Station is going very well right now. They had their huge cranes in last week, laid the wet well and all most all the concrete last week and that went well. And then they had another delivery or loading of the vault today. So we're very confident that's continuing to make good progress as well.

Stuart Will: They actually surprised me on the rock. They got down to within five feet of the necessary grade for their wet well, which is an exceptionally deep hole. I check every day just to see what they're doing. I write down, take notes. And I walked up to the edge of the hole and I could hear the rock hammering in there, beating. I didn't see the rock hammer. I got within 10 foot of the edge of the hole and an entire machine is down and less, you know, more shallow hole reaching down to get to the bottom. But now they only had to beat rock two days. And the rock was what really was my major concern because I've seen projects just drag out due to rock. So we were we've dodged a bullet there.

Danny Davis: That's one of those great public education pieces that we have the pictures and some of the videos we have of that installation because every time we install something is underground, you forget about it and you don't realize what it took to put it in place. And so being able to show the public what their dollars have gone to and the infrastructure improvements that are being made, I think is really important. And that's a great learning lesson for future councils and also for the public to know, you know, if you're on the west side of town it all flows to this holding vault and wet well and then it pumps it up so it can gravity flow down. It's really pretty amazing.

Bridge Littleton: Any other questions for Stuart? Stuart, thanks. See you next month. Next report, Rhonda.

Will Moore: Rhonda will not be giving her report this evening. [laughter] Will be happy to answer any questions, if you have any, on her report.

Bridge Littleton: Does anyone have any questions on Rhonda's report for Will? Huh? Or for Danny? Ok. Next report was the accident victim. [off mic] [laughter]

A.J. Panebianco: I was not the driver. I was not the driver.

Kevin Daly: [off mic]

A.J. Panebianco: I did. I have a torn rotator cuff in my right arm is never felt better than after. [laughter] Literally, I think she healed. [off mic] Exactly. I don't know what happened, but it feels a lot better anyway, thanks to everybody who did reach out. I know several the council members did. So I want to say thank you. It does mean a lot when you reach out, Danny as well. And Will and some of the other folks from the town reached out. So I really appreciate that. It was scary ride. And we're lucky. Yeah. Just very lucky. A lot of people don't walk. [inaudible] twice. We hit a tree, too, and a boulder. So we hit pretty much everything you could hit.

Bridge Littleton: [off mic]

A.J. Panebianco: Yeah, exactly. But we tried. To report a couple of things at one point out. I put my glasses on to do it. I want to give kudos to Officer Jason Davis, who took time out to go read to the students last month. It was really good as well received. The kids enjoyed it and as did he. He's also been nominated and now accepted to get an award from Mothers Against Drunk Driving for his enforcement efforts on DUIs. So we'll be attending that this month. Actually, I think it's in September, but we'll be attending that with him. And I'm very proud of him for that. He does work hard. He does do what he can to keep the streets safe. So I want to make sure that he's recognized for that. And let's see, [inaudible] did go off with that with a bang. I want to thank Chris for volunteering to be in the dunk tank. I think he had a lot of fun at National Night Out. It was a great event. Want to thank those council members that could make it and those that couldn't. We know you were there in spirit, so we appreciate that. It was a great event and it was great weather and everybody had a great time. Corporal Mark Putnam is a coordinator for that. I want to publicly thank him as well, because, you know, he used to be myself and Mike Prince, you know, having a run out and do all this and everything else that we're doing. And when he asked to step up and do it, he jumped in with both feet, put on a scuba mask and went on in because he's doing a bang up job, so really proud of what he's doing with the National Night Out project. It's a great project. And the kids all have a great time. [off mic] And, yes. And his wife helped. And, of course, you know, we can't do it without council support, but we also can't do it without all the volunteers and the support of the community to come. So we just want to make sure we thank everybody with that. So aside from that, if you have any questions, let me know. I did provide a little bit of a different report this year. I know we've been getting a couple of requests to do some comparisons. We didn't really feel like taking a snapshot of January versus last January really has been helpful so we do actually went away from that type of report and we do an overview report. But we think that giving a quarterly report going one quarter versus another quarter, not, there's a way to correlate if there is a trend appearing. So fortunately, we don't really have any crime trends that we have to be alarmed with. But it does give us an opportunity to look back and say, when did the numbers start to rise? What do those numbers rising mean and or when did they decline? And also then look at what's happening at the time, whether it's weather, whether it's, you know, what's affecting it. So over time and as we start to analyze some of the numbers, as we get more and more in that process, we're going to maybe be

able to curtail some of what happens when it's going to happen in advance. It's hard to predict crime necessarily when somebody is going to do something. But if we know certain times of the year, we get more traffic accidents and at least we can enforce enforcements and so forth like that. So we're going to try and offer that we did a whole year because Danny and I talked about it and we really wanted to give not just one quarters [inaudible] we wanted to say last quarter versus last quarter of this year and then every quarter up to this year. So there's a lot of numbers in there. And then there's a brief summary that basically goes over what we did in each one and some of the highlights. But there was there's really fortunately no real crime waves going on. There are a few trends that we can look at, but nothing that is actually alarming. So any questions?

Darlene Kirk: [off mic]

A.J. Panebianco: Yeah. Yeah. We get a lot of those.

Darlene Kirk: [off mic]

A.J. Panebianco: I don't know if it's a respect thing or if it's a convenience thing or sometimes it's they've been allowed to do it where they are. So when they come here they can understand why they can't do it. Yes. Yeah. Yeah. Parking on the wrong side, got to drive on the wrong side. [laughter] So but no. We're fortunate that it really shows that the number that council came up with for time limit of parking seems to be the right number. Three hours is a very you know, is enough time typically to go do what they're gonna do, move to another section and do some more. And again, the overwhelming majority of what we're writing are safety violations. And safety violations include, you know, your inspection stickers and stuff like that, because when you got a junkie vehicle, you can't be out here driving cause you might hit somebody with it. Brakes don't work. We had one yesterday, though, had 400 thousand miles on it, it was a taxicab. Kevin. Kevin helped us push it out of the road.

Kevin Daly: [off mic] I yeah,

A.J. Panebianco: he called it in. Yeah.

Kevin Daly: [off mic]

A.J. Panebianco: Taxi was a Prius with 400 plus thousand miles on it. Yeah. [off mic] Yeah, till you run into a tree. [laughter] Yeah. Yeah. Yes. So any other, any questions or any comments? Certainly. Yes, sir.

Kevin Daly: Just one you mentioned. Jason's award is gonna be next month?

A.J. Panebianco: Yeah, I have it on my schedule. I don't actually have a date.

Kevin Daly: Okay. I'll see a little bit later on about that then.

A.J. Panebianco: And it's during the day. It's a luncheon. It's at George Mason. It's a pretty good hike, but I'm going to go with him. And I've asked him to invite his wife and his kids and make sure that we get him there. They kind of limit the number of people you can take. But but it's a Mothers Against Drunk Driving. They have a tight budget. But wanted to make sure his family was involved. So.

Peter Leonard-Morgan: Chief, I see in the report there was a death. Is that anything to talk about?

A.J. Panebianco: No, we periodically have we didn't have any homicides, but we periodically have people who pass away and if we respond, we know that if it's an unattended death in Virginia, we have to respond. We have to get the medical examiner's office involved. And then they do it because once the body is deceased, the medical examiner has jurisdiction of the body. So we can't even move it until we get the jurisdiction. The rescue squad can't move it till we have the jurisdiction, till the jurisdiction is cleared from the medical examiner's office. So we have to wait for them to give us the OK to actually move the body.

Bridge Littleton: [off mic]

A.J. Panebianco: Thank you. I am probably going to let Ryan come and check in on you. I'm going back home and I'm not gonna be here tomorrow.

Peter Leonard-Morgan: How Stephanie?

A.J. Panebianco: She is very well. She took a little bit more of a beating than I did. She was on the side that hit the tree. But she's a tough young lady. And she's sore. Gonna be even more sore tomorrow. We're starting to get more sore as the day goes on. Yeah. And so I'm on ibuprofen, that's it. And she's on ibuprofen as well. We're not really fans of any of the narcotics. So we didn't want to get on those. So we're making each other take ibuprofen on schedule.

Peter Leonard-Morgan: Send her our best wishes.

A.J. Panebianco: Awesome. Thank you very much. I appreciate it. And it does mean it does mean a lot to us when we got that and we started seeing it come across. So thank you. [off mic] I am now. I took a sick day tomorrow.

Bridge Littleton: [off mic]

Will Moore: Thank you. One thing to highlight in my report and the mayor, it actually sent an inquiry earlier about it giving you a heads up previously about the Banbury Cross Reserve subdivision. So this is the planned subdivision at the intersection of Route 50 and Sam Fred Road. The planning commission will likely hold a public hearing on that application. This is the preliminary plat of subdivision at their September meeting. That is pending completion of the first round of all the agency reviews, which is still ongoing at this point. I just kind of want to I have said this in public forums before again, but say it here. Subdivisions are ministerial acts. So if it meets all of the technical requirements of the zoning, which is controlled by Loudoun County and all of the requirements that are within our ordinance for the portion of the subdivision that's within our extraterritorial subdivision control area, there is an obligation to approve. So I just want to put that out there. Sometimes the holding of a public hearing on an item may give the impression that it can the action can potentially be influenced by public input. So it's a little bit confusing for the public sometimes with subdivision applications. What I will say is we are doing a very detailed review and we will ensure that all of the technical requirements are adequately addressed before we would the Planning Commission is the approving authority on the preliminary plat. So before they would take action to approve or conditionally approve, we would make sure all those technical requirements are met. But again, the public hearing will likely be at the Planning Commission September meeting. Otherwise, happy to answer any questions you have on the remainder of my report.

Bridge Littleton: Does anyone have any questions for Will?

Philip Miller: Where are we on putting up a structure at the water or at the sewage treatment facility for storage of the vehicles and stuff?

Will Moore: Right. We're still in preliminary planning on that. I met just recently, again with our engineers who have assigned a different engineer to it, who has a little more capacity to work on this project. So we're still in very preliminary planning there. We did have a Phase 1 environmental done. We have no capital project or budgeting approved for it this year. But we do intend to move as far ahead as we can in getting at least some engineering estimates. So then we would know what to plug in for a capital project. We are continuing with the planning efforts at this time.

Danny Davis: And I think what we would like to do is we get a little bit more information on that is to come back to council and discuss that with you about options, whether it's there, whether it's doing something on South Madison to extend the shop there and see what our various options are and the cost potential cost opportunities for either one

just to see what's the best use or best option for the town. So we wanted to be accessible and we wanted to be you know, we don't want to invest money necessary in a site that might be key to future development down on South Madison or Federal Street area. But we also want to make sure that we don't invest money down on the wastewater plant if it's going to cost more than maybe the return of investment on that structure. So we'd like to come back to you with some options there in the coming couple of months or so. And really, I mean, we're in the we'll be beginning capital planning process anyway for upcoming fiscal year so it's time to start those conversations anyway.

Bridge Littleton: So that's a good question. I would say that if we're going to actually start our capital improvement planning process and we actually might want to engage the county and maybe probably not with this building, we would have to have our options in front of us actually, very quickly. Not a couple months, maybe a couple weeks.

Danny Davis: Yeah. I have a tentative item on the agenda for the first meeting in September to discuss options of excuse me, approaching the county for funding request as they offer us to request that each year. Also a preliminary discussion, excuse me, on our fund balance for our FY 19 and potential uses of that fund balance for one time, whether capital or other projects which will then help lead into our capital improvement plan for the next fiscal year.

Bridge Littleton: Well, not really sure where I'm going with this is if we're gonna have a new storage facility and we were meeting as the property committee, which pre-dates you, Kevin and Darlene and I actually talked a great deal about the fact of that little space, that little parcel down there we'd actually like to put it back into use. You know, it's not actually an, it's not a, you could do much more with it than being the town's sort of spot where we put stuff. Yeah, exactly. So that was when the idea came from who mentioned it, but taken the old you know, whatever those old.

Will Moore: Drying beds.

Bridge Littleton: The Drying beds are filling them and put the building on as like God. Okay, this is great. Kill two birds with one stone. Don't have to have that collapse. Just fill it and build the building on top of it. I don't think anything. I mean, I'll ask Kevin and Darlene right now and your guys frame of mind, is anything changed from that desire? So let's just use it as the baseline assumption and as you guys put paper or pencil or pencil to paper, if something is changed, great. But if not. You know, I get it. We haven't appropriated money to actually do anything, but we need a plan. And you know, so let's set a timeline to get that plan done. So I'm going to ask you guys right now, put you on the spot when you think you can have a plan to us that we can review and then make capital improvement, investment decisions.

Danny Davis: For this particular project.

Bridge Littleton: [off mic]

Danny Davis: I need to confer with Will and I can we can talk and we can get you something next week. But I can't commit to a date at the moment.

Bridge Littleton: Okay. Well, so let's do this then, by next up by next meeting, you guys come to us with a plan and a schedule of, you know what you need to get done, what you need from us and when we can expect to have the data you need for us to then make a decision. If it's like, hey, we need six more weeks. Great. Need two more months. Great. But let's set a timeline and drive to that.

Danny Davis: Okay.

Bridge Littleton: All right. Cool. Cindy.

Cindy Pearson: Was there some obstacle, though, with doing that? Somebody reported that at some time. Am I remembering this correctly?

Danny Davis: There was the phase one came in and there was uncertainty about whether there were any issues or concerns. It's a massively large document. But I think to Mr. Moore's point, this new engineers project manager from J2 I think it's going to be able provide us a better overall summary to make sure that we don't miss understand or misread, and that if it's clear and we can use it, then let's go to the next step, which is then. Okay, some preliminary design, engineering and costs and what it would take to invest in just that piece of preliminary design and engineering. And that's what we can come back with you with at the next meeting.

Will Moore: And I do have a cost.

Danny Davis: Okay, great.

Bridge Littleton: There was one thing in our forgotten that I want to ask you, Will. [inaudible] Go ahead.

Philip Miller: Do we have an idea of when J2 is going to have something for us on [Inaudible] so that we can have a plan for when we can get that passed on into VDOT and know what improvements need to be made?

Will Moore: I've had an onsite meeting with J2 there. He's proposed doing some borings that he would then use to evaluate the road structure, to then evaluate what it would take to bring it up to to spec. He is pretty confident that we would not need to do any drainage improvements other than the ones that we are currently working on at the intersection of Orange Drive. And there's going to be some additional work being done there in the coming month or so. But he's pretty confident I won't do that, but he has not yet returned to me with his actual schedule for that. So I'll follow up on that as well.

Philip Miller: I'd like to make sure that if we're gonna go through our capital planning, that we make sure that that's in the plan for next year. We don't want to keep holding on to that thing or let it continue to deteriorate. I know we Band-Aided it this year, but it's not getting any better.

Bridge Littleton: [off mic] that those guys have looked at it and it's actually to get it to where we need to be seemed like it was going to be a lot easier, but a lot more straightforward.

Will Moore: That was the initial reaction of our engineer. He'll have some conversations with the engineering folks VDOT to confirm. And that's again, that's why he's going to have to do the borings to to check on the road structure. But in terms of the the geometry and drainage, he is pretty confident that it will it will be fine.

Philip Miller: Do we think that we could possibly get it done maybe next that next year, this time do the actual work and we move that quickly?

Will Moore: It's hard to say without knowing what the actual work is going to be. If it's full depth reconstruction of the roadway, that might be hard to accomplish in that timeline. But if it's just a mill and overlay or just going down maybe a foot of reconstruction, we probably could. But that's going to be found out once we get the analysis of the existing road structure.

Kevin Hazard: [off mic]

Will Moore: The boring is, it's just is exploratory at this point to see what kind of, we do know that other streets on the north side of Route 50 had very poor structure in places. There was a few places where structure was good underneath. So it's that's going to be the telltale is once they get those borings done.

Bridge Littleton: Anything else? I remember my question and I'm sorry I couldn't be there today. How did the walk around with VDOT go?

Will Moore: I was not involved with a walk around with VDOT today.

Danny Davis: I'm not sure about. Is this the crosswalks?

Cindy Pearson: [off mic]

Bridge Littleton: Ok, so was no one from the town there?

Danny Davis: They were here a few weeks ago and did some walk arounds.

Bridge Littleton: So [Inaudible], [Inaudible] , Scott [Inaudible] and like seven engineers spent four hours walking all around town looking at every single crosswalk and examining them. And I mean, they had orange vests on and all that kind of stuff. I thought, okay. All right. Anybody else have any questions for Will? Yeah? [off mic] Oh, I saw him.

Danny Davis: I'll be happy to check in. [multiple speakers] I'll be happy to check in with them. I mean, I haven't seen any additional formal communication since that meeting. They were here three, four weeks ago. And I don't know if the specific to the crosswalks or not, but I've not seen any other documents or plans about how they intend to reach out to others, except for I think there was one e-mail from one of our staff members. So, yeah, I'm happy to reach out and get a status update.

Bridge Littleton: And just offer whatever we can do. All right. Anything else for Will? All right. Next, we've got Jamie.

Jamie Gaucher: Thank you, Mr. Mayor. Members of council. I have a couple of things you mentioned that are in addition to the report. One thing that I specifically want to call out. We received 12 responses to the EDAC RFP and the group that is reviewing those responses is going to meet for the first time tomorrow afternoon. So I hope it's tomorrow afternoon. Are you? [off mic] OK? In addition to that, the former southern states building is currently for sale. I'm not sure if everyone on the council was aware of that. And in addition to the projects on the list, I was approached recently by somebody that wants to open a wine shop here in Middleburg. I know we're going to talk about Oktoberfest in a couple minutes, but if you have any specific questions about anything that's on that list or some of the things I just mentioned, I'd be happy to address them.

Darlene Kirk: [off mic]

Jamie Gaucher: Those are not related.

Darlene Kirk: [off mic]

Jamie Gaucher: The owner of the Wisdom Gallery, the husband and wife that purchased the property are intending to open a shop in that space and have it be focused on preowned furniture or clothing, home goods, that kind of stuff.

Bridge Littleton: Anybody have any other questions for Jamie? Cindy.

Cindy Pearson: Do you know what price they're asking in southern state? Is that public yet?

Jamie Gaucher: It's listed for 1.5 million dollars with Thomas and Talbot.

Bridge Littleton: [off mic]

Jamie Gaucher: Twenty four hundred I want to say.

Bridge Littleton: All righty. Interesting. Any other questions? Oh, Chris I'm sorry.

Chris Bernard: I have two. Middleburg open late. What was the general feedback from round one.

Jamie Gaucher: It was positive for from round one. We're gonna do it again on the 30th. And I've been approached by two additional shops that want that did not participate the first time that went to the second time. So hopefully that's something we can continue to do.

Chris Bernard: [inaudible] back on board that did it the first time?

Jamie Gaucher: I will know that by the end of the day tomorrow.

Chris Bernard: Second thing, the next digital literacy event I see is in a month. What's the topic? What's the event?

Jamie Gaucher: Yeah. It'll be at the National Sporting Library Museum again. And there's a local digital marketing firm. [inaudible] Blue Pearl Marketing I want to say the name of his firm. And he attended the last one where you spoke and I've asked him to come and address the group around digital marketing and specifically items or the importance of being consistent across different platforms, which is something that he works with a lot of his clients on. So I'll send that to you.

Bridge Littleton: What's the title?

Jamie Gaucher: You can review it. I don't have a title right now. I haven't publicized it other than securing the date and secured the speaker. But I don't have a title for you.

Bridge Littleton: Okay. Okay. Anybody have any other questions for Jamie? Yeah.

Danny Davis: Just a reminder, if he hadn't seen the word Greenheart has their official opening on Saturday, which is very good. I think they've been offered a ribbon cutting, but.

Jamie Gaucher: I did. I reached out to them and they're not going to do a ribbon cutting on Saturday, but hopefully in the near future.

Bridge Littleton: And I saw a sign that said something like free juice or something. [off mic] Yeah. Yeah. Samples, I want a bottle.

Jamie Gaucher: That's I been a difficult path for them. So I'm glad they've made it through all of their inspections and finally got the green light to be open. That's good.

Bridge Littleton: All right. What's the latest status on the boutique hotel? Because I've got it on here. I'm just looking at it. I know it's yellow and it's got a 2018 on there. Is that still?

Jamie Gaucher: I have not talked to them in months and that's why I put it as a stalled item. I have not had any interaction with them, probably for at least 90 days. And so I don't have an updated.

Bridge Littleton: I just mean, have they abandoned the project?

Jamie Gaucher: I don't know that they've abandoned the project. And I don't know that the project is moved forward either way.

Bridge Littleton: OK.

Danny Davis: I think their initial timeline was a few years out anyway of what their proposal for consideration was. They're working on their projects in Roanoke that I think has an open date of 2020 sometime. So.

Jamie Gaucher: But even Mr. Davis, his point even to get to some sort of deliverable or a property that was open for business, there was a lot of work that would need to happen between now and then. [multiple speakers] But I have not had any interaction with them in at least 90 days, if not more.

Bridge Littleton: OK. Does anyone have anything else before we move on to the Oktoberfest update. All right. Oktoberfest

Jamie Gaucher: Oktoberfest will be September 21st. In conjunction with in Munich and in Middleburg, which is exciting to be co-hosting with Munich. We are going to be, as I was saying, in conjunction with Art in the Burg and we will be on Madison Street and part of Federal Street. We initially thought we would have somewhere around 30 to 40 artists, but we've that just changed it and sort of contracted a little bit. We're going to have something that's closer to 15 to 20 artists. We have partners already on board, including 50 West and [Inaudible] and Mount Defiance and Greenhill and Boxwood in addition to Old Ox. We have two restaurants that have confirmed that they're going to be participating at this point in time. We are also working very closely with the Lions Club. They're excited to be part of this event and they're glad that we reached out to them. They are going to share their digital assets. MiddleburgOktoberfest.com and their Facebook page with us so that we can promote this in a more efficient way. And they're actually going to participate. The Lions Club has expressed an interest in managing the games and activities that will be happening during the day, including such and such as a Stein holding contest. Cindy has already signed up for that and musical chairs, among others. So that's exciting. We also we've secured sponsorships. We have eight thousand dollars of sponsorships at this point in time, which is which is very encouraging. We have a lead sponsor in Sona Bank and we have a two thousand five hundred dollar commitment from Visit Loudoun. And additional work to identify and secure additional sponsors is fourth going. We are also going to partner with Seven Loaves and we're going to encourage people to bring donations for Seven Loaves when they come to attend Oktoberfest. That actually just happened today. So that's not in the memo that you have in front of you there. We will have live music. We're hoping to have minstrels and jugglers and face painters. And we are still planning to have a horse drawn carriage to bring the first ceremonial keg into town and have the mayor help us tap the keg in much the same way that you did at Old Ox.

Bridge Littleton: [off mic]

Jamie Gaucher: Yes. Noted.

Kevin Daly: [off mic]

Jamie Gaucher: And we have a tuba and a clarinet player that will. [off mic] It's not Will. I was. [off mic] I would like to have an accordion. Would you like?

Philip Miller: If I knew how. [laughter]

Jamie Gaucher: So. [multiple speakers] There is plenty of work in front of us. We have a weekly meeting now with our event organizer or event manager the team from Old Ox the folks from the Middleburg Arts Council, myself, even Mr. Moore attended this week's meeting. There is plenty of work in front of us, but we've made dramatic strides. I think at this point time it really has come together. And hopefully by tomorrow we will have additional restaurants sign up and confirm that they want to participate. I mentioned we have two commitments in addition to Old Ox. We have Market Salamander and we have La Hacienda who has agreed to participate.

Bridge Littleton: We're going to close South Madison Street. Right?

Jamie Gaucher: Yes.

Bridge Littleton: So what's the relationship with Rick and his sidewalk?

Jamie Gaucher: He will not be able to use his sidewalk during that day. But he told me the email two days ago, I guess, Tuesday, that he wants to participate as a food vendor. So have a tent and be out in the festival.

Bridge Littleton: I think he's got a food truck, too. So

Jamie Gaucher: He does have a food truck? Yeah,

Bridge Littleton: Everyone has a food truck now. Darlene has a food truck.

Jamie Gaucher: I talked to Blackwater Beef about utilization of their food truck or being at a tent. And I've talked to Hammer Down Barbeque about them participating as well. I've also reached out to the sushi restaurant and the Thai restaurants. I don't know what German sushi might look like but [off mic] I'm open to suggestions.

Bridge Littleton: You'll get it by the time you retire.

Darlene Kirk: I know, I'm getting ready to. Have you talked to South West Credit Union to see if they want to do anything. Northwest. Jesus. [off mic] Because I know they had said that they wanted to do some things. And the other one I want to mention was BB&T, because I talked to some of them there and they wanted to like when they found out about National Night Out, I said we would love to have had you guys participating like Middleburg Bank use to. Ok.

Jamie Gaucher: Specific to those two. Yes, we've engaged both of them. BB&T specifically around sponsoring water. Given that there is no.

Bridge Littleton: [off mic]

Jamie Gaucher: Just water. They have sponsored water previously. And in Northwest Federal Credit Union, we have a plan. We are going to distribute collectible buttons to a number of the retailers, 16 of them, as a matter of fact, have signed on and agreed to host a stein filled with buttons and Northwest Federal Credit Union is one of those entities. So we have literally from one end to the town, from one end of town to the other, we have entities on [Inaudible] Street and on Federal Street and on Washington Street all participating in an attempt to get the people who come to visit Oktoberfest actually go into the shops. Yes.

Philip Miller: How exactly is this going to work?

Jamie Gaucher: What would you like to know?

Philip Miller: So are are you. Are you buying tickets from a main entity or is this in every single transaction is handled by the individual vendor and they're responsible for making sure that everything goes that way.

Jamie Gaucher: Every individual transaction will be handled by each individual vendor. Whether it's a food vendor or a beverage vendor. Rather than have a ticket or there is no admission it is free and open to the public. If somebody does not want to partake of whatever this winery might be offering or whatever Old Ox might be offering, they don't have to. So every transaction will be handled by each of the restaurants in each of the beverage providers independently.

Philip Miller: And so we're offering food and beverage and we're closing the street. Where are people going to sit?

Jamie Gaucher: There are 30 there will be 30 picnic tables set up in a traditional beer garden on the south end of Madison Street in front of the stage.

Philip Miller: Okay.

Jamie Gaucher: For starters and of course, Old Ox will be open. The event is going to close at 8 p.m., but Old Ox will remain open later into the evening.

Philip Miller: And are we going to sell or give away collectible steins? I mean Bridge how many do you have?

Bridge Littleton: [off mic]

Cindy Pearson: And there will be a place for identification bracelets.

Jamie Gaucher: That is correct.

Philip Miller: That's my next question.

Cindy Pearson: Yes, you have to be there before you can go purchase.

Jamie Gaucher: You won't be required to check in if you simply want to come and listen to the music or if you want to have something to eat. But if you do want to purchase alcohol, you will be required to have your I.D. checked and you'll be given a wristband. We'll have two tents that will be responsible for checking people's I.D., one at the intersection of Madison and Washington Street and one closer to the intersection between [Inaudible] and Federal Street.

Philip Miller: I have one challenge I'd like to issue. Can you investigate the possibility of an Uber partnership or something like that,

Jamie Gaucher: Certainly.

Philip Miller: Lyft safe rides,

Jamie Gaucher: Certainly.

Peter Leonard-Morgan: It's seamless and available and ready for people who need it. I'd rather have something available, even if it's got to wait 45 minutes for somebody to come out here and pick you up then not with an option.

Jamie Gaucher: It's a great idea.

Peter Leonard-Morgan: So the parking is free. But are we going to have enough parking because this could be a big event.

Jamie Gaucher: We don't know the answer to that. Parking will be free. It'll be first come, first serve. We're gonna find out. I very honestly will share with you and everybody here. We went back and forth on that back and forth on that back and forth. And that rather than have structured parking rather than have a shuttle in much of the same way that they have Christmas in Middleburg. We thought we're just going to allow the town's current parking infrastructure [inaudible].

Peter Leonard-Morgan: Because my worry is on it just on a busy normal day. There's very little parking. And that could be a nightmare for people coming into town for this and they can't find parking and go home and be upset.

Jamie Gaucher: We will be producing a map with available lots and spaces all around town and make that part of the distribution and all of the upfront media and advertising.

Danny Davis: And the committee is working at identifying potential areas where additional offsite parking can be easily had, such as the Hill School, the charter school, other places that might have larger parking lots that not normally would be used by the general public. The sporting library. Exactly. And so.

Peter Leonard-Morgan: And Greenhill is a partner.

Jamie Gaucher: Even the Cider Barn has come forward and offered space that people need.

Danny Davis: So part of that parking plan is that when you add a lot of those other community resources in together with our general public parking, there is a fair amount of parking. And I think for this first year, we'll hope for the best, but also see how it goes.

And then again, in the future, if it becomes so popular that we realize we need additional shuttle space offsite parking, we pursue that down the line.

Jamie Gaucher: Agreed.

Kevin Daly: Along those lines, have you checked with the churches? Emanuel has a parking lot behind its building. And there's also the.

Danny Davis: The Baptist Church. They offered theirs, I mentioned to their associate pastor and he said, by all means, we're happy for people to use the parking lot when it's not being used in relation specifically to this event.

Darlene Kirk: I just have two things. You might want to just talk to Salamander about if you do get a start getting a lot of requests, maybe open the gate so that we can park in that one field that's closest to the road. And the other thing I was going to remind you of is what Loudoun Lovettsville is bringing over their bus.

Jamie Gaucher: Oh, thank you for reminding me of that. So as we've discussed in previous council meetings, we reached out to the Lovettsville community and Lovettsville as a community has invested in a 24 or 32 foot beer truck and they are gonna be bringing their truck and parking it on Madison Street and they will have a banner and we will joint promote their event, which will be the following weekend. So. [off mic] So they're excited in part and in part to be here and also to try out, to test out their their new truck. And so that's exciting. [off mic] Thank you. [off mic] I'm sure there are some things that I failed to mention. But if you have any additional questions or something pops up tomorrow, that's a great idea about ride service. I'll definitely check that out. Yes, ma'am.

Cindy Pearson: Ok. Advertising. Advertising has that started to go out [inaudible]. Oh, my God, I almost called it Take Note. Oh my god, I'm regressing. The newsletter last week. It was down on the bottom. But is it gone out other places yet?

Jamie Gaucher: No, it has it from a from an advertising perspective. We have purchased three weeks of ads with WINK F.M. and WINK FM is going to have a live broadcast the day of on South Madison Street. So we're excited about that. But no, we we have not put out any press releases. [off mic] I know. I know. We're hoping to get the Middleburg Oktoberfest and the Facebook page squared away tomorrow. We had several conversations with the Lions Club and our event manager today. We're hoping to get that squared away tomorrow, which will be step one once that's squared away. Then we have a central point where we can point everybody in the world to get information and we can start sharing or co-hosting the event on Facebook with all the other restaurants and all the shops and all the partners.

Will Moore: There was, though, the full page ad in The Eccentric, which just came out, I think today. So that is out there now.

Bridge Littleton: [off mic]

Kevin Daly: [off mic] [laughter]

Darlene Kirk: [off mic]

Kevin Daly: [off mic]

Bridge Littleton: Dan you're just trying to age me quicker aren't you? [off mic] Yeah, exactly. [laughter] Hang on. So we're at almost 20 minutes on Oktoberfest. I mean, if we're going to go into the nitty gritty of, you know, whatever, then I recommend anybody who wants to go deeper into the details on where posters should be and Facebook pages and stuff like that when y'all's next committee meeting and just let's let's go to that.

Jamie Gaucher: It is next Tuesday at 11:00 a.m. at Old Ox Brewery.

Bridge Littleton: Oh, perfect spot at 11:00 a.m.. Even better.

Jamie Gaucher: 11:00 a.m.

Bridge Littleton: Happy hour starts early. But did you.

Darlene Kirk: So I say reach out to the [Inaudible], too, sometimes I know they put stuff in there about Lovettsville, they might put us in the same paragraph.

Bridge Littleton: Yes, I'm in it. Thank you. I'm going to recommend if we have suggestions or ideas for Jamie, we e-mail them to him. [off mic] Yeah. OK. Does anybody structurally around October 1st, anybody really questions or concerns? Ok. The only other question I had was I'm assuming A.J. has all the policing he needs?

Jamie Gaucher: He does.

Bridge Littleton: OK. Cool. That's it. All right. Thank you.

Jamie Gaucher: Thank you.

Bridge Littleton: Ok. Next on the agenda is what? Hold on. Consent agenda. OK. Does anybody have any? Well, I mean, all we have is the minutes. Anybody have anything that you want to remove from the consent agenda. Ok. Is there a motion?

Kevin Daly: So moved.

Bridge Littleton: There it is.

Darlene Kirk: Second.

Bridge Littleton: Any other discussion? All in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed abstentions and the consent agenda is approved. All right. Next item is acceptance of donation. Middleburg Music Fest International. Mr. Davis.

Danny Davis: Thank you, Mr. Mayor. The owner and founder of the Middleburg Music Fest International has decided to cease operations as a 501c3 organization. They appreciated the opportunity to do the work that they tried to do, but just didn't feel like they could continue at this time and in this way. And so as they were wrapping things up, they had some leftover funds and we're told they could give it to another 501c3 or a governmental entity. And they did. It decided that since the town had given them two thousand dollars for this past year, they would like to give that money back to the town or at least nearly that same amount back. So the amount is in one thousand nine hundred forty dollars and 75 cents. And the town's donation policy has the council needs to accept those donations and then designate a use. I have suggested that the designated use be for other community or cultural events that

happened in the town of Middleburg. So other requests that come throughout the year, this money could just go back in that pot to help fund additional events. So if there are any questions I'll be happy to answer it.

Bridge Littleton: Any questions remaining?

Philip Miller: Do we have to designated use right now?

Danny Davis: I don't know if you necessarily have to designate a specific use. I would say I think the generality of this is sufficient. But if you feel appropriate, we can.

Philip Miller: I moved that the town council accept the donation of 1940 dollars and 75 cents from the Middleburg Music Fest International and designate these funds for future community and cultural cultural events in the town of Middleburg.

Kevin Daly: Second.

Bridge Littleton: Any other discussion? All those in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed abstention and motion carries.

Philip Miller: Let's make sure to send them a thank you note.

Danny Davis: Yeah, will do.

Darlene Kirk: [off mic]

Bridge Littleton: All right. Next item is the Visit Loudoun Memorandum of Agreement. Let me ask a question before Jamie goes in the details, did everybody get a chance to do one last review of this? [off mic] Ok. Go ahead Jamie?

Jamie Gaucher: So based on the conversation that we had when Beth Erickson, the president of Visit Loudoun was here and based on the example of monthly reports or quarterly reports, excuse me, concerning the data that would be available from Visit Loudoun, I believe we're in a position to execute this agreement and move forward under again the method and means of communication and the reports and deliverables that we're gonna get from Visit Loudoun moving forward.

Bridge Littleton: Anybody have any questions for Jamie?

Philip Miller: I have a question for Council Member Bernard. How do you feel about this?

Chris Bernard: So we spoke. I spoke with Beth and her digital team and we talked a little bit about what they were able to provide and kind of what we spoke about during the meeting and what they were willing to provide and what we thought might be useful. And I think we came to a pretty decent agreement on somewhat broad things. But I think it's good enough that we can look at it for the next year and we'll either be able to decide, OK, this is what we need or it will kind of tell us what we do need. I think it's going to be a lot better than what we got last year. So I like it. I think they're giving us. I think well, they're able to and mostly what I asked for.

Jamie Gaucher: If I could add one more thing. The data and the information that we're gonna gain from our new website, in addition to the data and information here, I think is gonna be doubly valuable, right. We can look at some of the things that they're doing and some of the things that we're doing and see what works and see what doesn't work. We haven't had that opportunity in the past.

Bridge Littleton: Anyone have any other questions for either Jamie or Chris on the MOA.

Peter Leonard-Morgan: Yeah, more of a statement. I think a lot of work has gone into this. Actually, I mean, we've really worked hard on this. And so, I mean, I have read through it. I mean, I can't see why it's not ready to be signed and agreed.

Bridge Littleton: Yeah, I will say I think we've come a long way from where it was three years ago when we basically it was just, you know, show up and collect a check. So I think it's very good.

Chris Bernard: Yeah. I think the stuff that they're gonna give us is actionable if we use it the right way and it will be interesting to compare it against the stuff, the data that we get from our site. But I think it's especially on the social media side for them, I'm curious to see the results that they get and that might help us guide what we do ourselves.

Philip Miller: It's the decision tool that they use right for social that they're gonna be able to pull all that data?

Jamie Gaucher: I think it is.

Philip Miller: Yeah, yeah.

Peter Leonard-Morgan: I move that. The town council approved the memorandum of agreement with Visit Loudoun for FY 20 effective August 22nd, 2019.

Kevin Daly: Second.

Bridge Littleton: Any other discussion? All right. All in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed, abstentions. And it passes. Chris, enjoy the data galore. All right. Next action item or excuse me, the next discussion item is the location of a bronze fox sculpture. I move for Philip's backyard.

Philip Miller: Second. [laughter] [multiple speakers]

Danny Davis: Thank you, Mr. Mayor. As you know, the Middleburg Arts Council and Artists in Middleburg have partnered together. They have raised the funds of which the town has committed ten thousand dollars towards the Bronze Fox Project. And the sculpture itself is essentially complete. Let's say ninety eight percent of the way. And my understanding is in just talking to Mr. Moore that it will be kept at the Artist in Middleburg location till the first Wednesday of September. And just for folks and encourage council to go stop by take a look. Provide any comments and feedback. But it's you know, we'd love to just have you stop by and take a look. I had the chance to stop by every three or four days during its development iteration is really fun to see how it came together over that period of time. After the September I think it's the fourth that Wednesday. It will be sent off to the Foundry where it will then be bronzed and sent back and then a granite company has donated the marble base on which it will sit and a concrete pad will be poured that that will sit on top of it. So I think it's marble. Or is it granite? [off mic] I'm sorry I misspoke there. We'll look that up and see.

Bridge Littleton: Sandstone.

Danny Davis: That being said, [laughter] it is a large I mean, it is a six foot fox in length head to tail and very it'll be a great addition to the town. Great piece of public art. So the question is, where should it go? We've laid a few options on the table. Probably the, I don't mean to say easiest, but one that I think has the most support of the Arts Council and generally seems like it would work as a location would be the community center. They have a lot of

events there. There is you know events in the sporting library. There's a obviously there are other pieces of art at the National Sporting Library and the bronze sculptures as well. However, that area of town doesn't always necessarily get a lot of pedestrian traffic either. And so while it's a location that there's a lot of space for it, there's the open area of the patio and in different places that it could go and it's on Washington Street also does not necessarily represent the core of Middleburg in the core downtown. So to other options at your consideration and again, these are just options we're open to any ideas. I'm sorry. [off mic] Well, actually Mr. Moore did mention that we do have some landscaped areas right off Washington Street on on the right away side of the fence. You know, that could be an option. At the corner of Washington and Madison Street on the southwest corner, where in front of Thomas and Talbot, La Hacienda, there's a landscaped area with a tree that sits on the east side of that. And this sculpture could sit facing Washington Street. So it's not in the bump out. It's not where people would be crossing the street. But it also sits in a place where it's very publicly seen because it's a very high of course, a highly trafficked location. And then there's the triangle at North Madison and Marshall, which the town owns. It's not technically in the right of way, it's our little sliver of property and where the pink box, of course, is and the museum will be built. I don't leave that ere he gets as much pedestrian traffic as well. So desire would be tried to keep it on Washington Street, at least I think from a staff perspective and an Arts Council perspective. But there are various locations that we could pursue, whether it's in front of Safeway area, whether it's another spot. The Arts Council did approach [Inaudible] about in front of the Middleburg Antique Emporium, but they declined pursuing that option. So they have a lot more depth right off the sidewalk, which I personally think could have worked really well because it's not in the middle of the sidewalk. But they decided they weren't interested at this time. Yes, ma'am.

Darlene Kirk: Thank you. Did anybody think about in front of the red fox?

Danny Davis: I did. I did. And I went out and looked at that area because they do have the little white picket fence in the inset before you get to their bay windows. And in a perfect world, I think that would work really well, except that I'm afraid two fold. One, the picket fence actually would block the sculpture a bit. And also, it again, it I think would have a sense that it is the red fox ends sculpture and not the town's sculpture. And then you start getting into confusion there. Not to say it wouldn't work there.

Darlene Kirk: All right. How about at our new town hall or in front of the Pink Box, which will be the Middleburg Museum and [off mic] Art Visitor Center.

Danny Davis: I think if we were to do it in front of the Pink Box, we would we would put it in the Triangle Park area because there's not a lot of sidewalk right there. And so we wouldn't want to impede.

Darlene Kirk: Maybe over in the garden area.

Bridge Littleton: [off mic]

Kevin Daly: But we have the same issue there is that it doesn't get a lot of foot traffic. And on [inaudible] I don't think so. You get most of the people don't even come down any of the side streets as much as they do Washington Street. I would make a recommendation because we have the art on the fence is to the place, the fox. There in front of that green area on the opposite side of the fence from Safeway.

Philip Miller: Can I just pull back and say, what is it that we're trying to achieve by the optimum placement of this? Is it? Number of people seeing it? People taking their pictures with it? Is this, you know, a marketing thing or is this we want it to be in its most perfect location for, you know, the ambiance of the sculpture and the feel of the piece of art. You know, what are we trying to achieve with it? I think it's marketing. I think it should be personally on 50. I think it should be visible. I think it's people should walk past it. I think it should have a call to action and say, you know, this is who we are. Middleburg Fox is your hashtag. Post your photos. This is, you know, something that people do when they come to Middleburg. They put their little tots up on top of the back of the fox. You know, it's a big statue, I think. It could be something that's a really successful for us in organic marketing. [off mic]

Bridge Littleton: The only I'm not by any means [inaudible] to figure this out. The only thing I'm going to say is I am absolutely worried about public safety. So when I look at the place in front of Thomas Talbot, that is part of the bump out. And if you're going to have people standing in front of taking their pictures on Route 50. That thing is on the edge of the road. [off mic] Yeah, exactly. So I'm just saying, wherever we put it, wherever we put it, we have to make sure it has to. It's going to be an environment where if we're if what Philip is saying is we want people to surround themselves on it and put their arm around the fox and do whatever, that's all great. But it has to be in area that is not on the road.

Danny Davis: Agreed. And in my my suggestion there was that the fox back up to the tree. So if you're stepping back to take a picture, you're actually stepping into. You're still in the bump out. Agreed.

Bridge Littleton: [off mic]

Danny Davis: No, I mean, that is the concern. Anytime you get it anywhere close to the street.

Bridge Littleton: [off mic]

Philip Miller: I think it just just as as a point as a point of clarity. Three people died trying to take selfies in the first week of April on the Grand Canyon. People do not pay attention to what they're doing. They're just trying to look through their phone and get the right view. And they're not looking at what cars coming by, what truck that can't stop in time. So it is definitely a concern that we need to think about.

Bridge Littleton: Yeah. Like I said, you know, I think Philip's got the right question. Right. What are we trying to achieve? What do we want to and is it do we want to use this as something that can actually highlight another part of town to get people to go to where we want them to go to? It can make it can be a, it can be a draw. I just want to make sure that whatever you whatever options you guys put on the table, you have fully thought out the safety concerns.

Kevin Hazard: Quick question, how hard once it's set will it be to move? [off mic] You have to probably set it with a crane.

Will Moore: I'm guessing. I sent you the detail for the base and the just so from your construction background, you could look at that. I should be in your e-mail. OK. Yeah. It's gonna be substantial. It's a two and a half foot by six foot granite base that this sits on it. [off mic]. And then there's, you know, the concrete pad that it has to be set on. This is not something that we can turn into a mobile thing. We can't have it one place for three months. We cannot.

Kevin Hazard: My question was, if we we picked a place and we don't like it. Are we? Are we setting ourselves? Is this a one time I think Darlene hit on something. We put it somewhere. We open up our new town hall. I mean, maybe it's not the most. Yeah, I understand Phillip's point, but it is part of Middleburg, too. But.

Danny Davis: Which I do believe is why we came back to the community center as a potential and because it captures the ability of being, again, a lot of pedestrian traffic on Washington. If we can boost him up two additional blocks or a block and a half and there is a lot of space there. And so hopefully we avoid some of that.

Chris Bernard: [off mic]

Cindy Pearson: Have you spoken to the community center?

Danny Davis: I've spoken with Olivia. Not that she's not specifically talked to their board, but she was very open to the idea.

Cindy Pearson: Because it would be, in my opinion, a good place to. We've always needed people to get up to the community center. And there's playgrounds for children up there that people don't know. And when you see him in

town with their kids, they're like, I don't have anything to do. And you tell them it's up there, they go. Yeah. So that would be better on the like town map or whatever on the website that you would then have a different place to push people to go.

Darlene Kirk: I don't mind the community center idea, but I don't want it hidden back on the patio or back around the corner or something like you mentioned. Somebody mentioned about putting it on [off mic]. And I also think the other thing is we've got to be careful if we put it to put in front of a business, are we like singling out that business? And I you know, I don't know that. But I just want to think from a marketing standpoint that people need to think about that too when we place it.

Bridge Littleton: So it's clear as mud. But do you guys have some direction of how you should be reconsidering these locations?

Danny Davis: Well, I think what I would like what I'm hearing is that I'll go back to Olivia with a more formal discussion and discuss with her options and locations that are visible from Washington Street and see if she can go to her board and get clearance from them. We can investigate other options as well for, you know, the Washington Street corridor that would have other, you know, public safety in mind. But our options are pretty limited unless you end up again in front of a specific business. You know, in one of their flower beds or something. But even that becomes overwhelming, actually.

Bridge Littleton: [off mic]

Cindy Pearson: And when you speak to the community center, just a thought because that on their front patio, they have benches in each corner towards the road, maybe one of those corners they'd give up for that fox.

Danny Davis: That's great. That's. Yeah. Yeah. [off mic] Depends on their events and their willingness. Yeah. But great.

Bridge Littleton: So and again, I think Darlene and Kevin do have a good point. Right. Is it the eventual town hall? I mean, you know, there's nothing wrong with that. I mean, town halls always have some love. Most town halls have some kind of piece of art in front of them that symbolize the essence of their town. And if we're planning in there to have an open community space, it could be a part of that open community space. [off mic] Exactly.

Danny Davis: Well, that's OK. That is the other point to Arts Council is talking about other sculptures down the line. So it may be that there's something else, but we'll have that discussion when it happens.

Bridge Littleton: OK. Moving on to the comp plan, I guess, is going to be Will and Kevin.

Will Moore: Thank you, Mr. Mayor. Members of council. So at the commission's July meeting, they did approve the comp plan and forward it to you with recommendation for adoption. What we've included in your packet is a proposed timeline schedule for review. There is an obligation for council to take action on the plan within 90 days of the commission's recommendation. So that puts us at [inaudible] a special meeting somewhere being called along the line that puts your October 10th regular meeting would be your last regularly scheduled meeting at which you would have to take action. Again, you could schedule a special meeting the following week if something occurred during the timeline for review. So on page two of my memo, I have the proposed timeline which would be agreed to a schedule for review this evening. If you've had a chance to look at the overall plan format. Well, one big thing that changed. We took out the multiple strata of, you know, goal objective. It was the current state of our current plan. It was very text heavy and it was very specific in some of the recommended actions, which can be good. But it was so specific that many of those timed out and it was just the commission felt it was better to have what they're calling strategies for each chapter, which are a little more broad. They're refined a little more in the text of each chapter, but it takes away those multiple strata that you see in some larger jurisdiction comp plans. And those are the plans, quite frankly. They just get thrown on the shelf and dust collects on them, whereas we think this is going to be a more actionable plan in its format. So that was the reasoning for that kind of major change. But again, this evening, what

we're looking for is your endorsement of this timeline for review, which would be basically taking six of the eight chapters, but really half in terms of the page count and going over those at your first meeting in September. If you had any revisions that you wanted to direct at that time between that meeting and the following one, we would work to make those revisions. At your second meeting in September, we would conduct the required public hearing and we're proposing doing that ahead of the October 10th meeting just in case there are comments from the public, for example, that would that maybe didn't come out in your own discussion that you thought would necessitate revision that gives us time again before that 90 days expires. And that is something that that that happened at the commission hearing. In fact, Dan Morrow was one of the speakers at our public hearing and made some very good recommendations that the commission thought were worthy and we incorporated those into the final version. [laughter] So the second meeting in September would be your public hearing. It would be to review any revisions that were made from your discussion in the first September meeting and then to discuss the last two chapters, one of which is the land use chapter, which really is the meat of the plan. And then again, we would have time between that meeting and your October 10th meeting to make any revisions. Hopefully we would get those done to your satisfaction. You could take action to approve it. Your October 10th meeting, if the wheels come off somewhere in there, we could potentially schedule a special meeting for the following week and still fall in to that 90 day timeframe. So that's what we're looking for this evening, is your endorsement of the timeline. And just if you had any comments or concerns with the overall format of the plan.

Bridge Littleton: Any, Kevin, your thoughts, input or just advice for the rest of us as we go forward on what you guys put together?

Kevin Hazard: You know, one of the things we did do was we have brought this back to council a number of times. And just so that you're not getting this blind. You've been aware of what we've been doing. And I wanted to commend the planning commission. There was a lot of thought and a lot of work and and a lot of. Berkeley Group did a kind of did a really nice job putting together the general outline, but then the work that was done, putting it into the form that you're seeing and I think is it's been a lot of really good work. But like all documents, you know, we get another couple of sets of eyes on it and any changes you see that you think we need to make. I think that would be welcome.

Bridge Littleton: Anybody have any questions for Will or for Kevin or Danny?

Darlene Kirk: Well done.

Bridge Littleton: Yeah. So the only thing I want to say is that I'm looking very forward to this. I think it's gonna be great. I mean, I know this has been a multi-year labor for the planning commission to get us where we are today. There's, you know, if there's any one policy document, its most important thing in this town, it is this thing right here. So I would say when you got when we take in, review this in two bites. Right. And we're talking it's 20 pages a bite really honestly go through line by line. You know, and just make sure you're comfortable with it because we're gonna live with it for 20 years. And, you know, and let's be prepared on the 12th and the 16th if it's going to take us two and a half hours. The 26th. Yes. Excuse me. If it's going to take 2 1/2 hours to go to the land use section. And it might. I mean, it might be a huge, vigorous debate. You know, let's be ready to do that. And if as you got it, if as you all are reading things in advance, if you see some real red flag or some real issues you're concerned about. I would ask that you e-mail Kevin and Danny and Will. That way they could just be thinking ahead and like Kevin can think back to the meetings. Why did they put this in there? You know, all that kind of stuff. And if it looks like it's gonna be a long meeting, I mean we'll order food or whatever. But, you know, we're on a timeline. We have got to get this done by October 10th. That's law. So we just need to be ready to spend the time to really dive into it.

Darlene Kirk: I agree. Do your homework.

Bridge Littleton: Yes, do the homework. Exactly. Do the homework. OK. Will, is there anything else on the comp plan?

Will Moore: No, sir.

Bridge Littleton: OK. Thank you.

Darlene Kirk: [off mic]

Will Moore: Yeah. I would echo Kevin's comments. The commission, they worked very, very diligently on this. And it's a very good commission that you've put together. And it was exciting working with them and seeing their level of investment, their level of detail of review that they went into was inspiring.

Bridge Littleton: Ok. Next item is zoning penalties. Mr. Moore, you're up again.

Will Moore: Thank you again, Mr. Mayor. So this is something that we have been asked to do some research in to under the guise that Mayor and Council is just made it clear that you want to make sure we have tools available, all tools available to us for enforcement of zoning violations. I think the good part is we have a pretty good grip on, at least to this point in my tenure here of addressing zoning violations as they've come up. We've not had a single appeal that was actually heard by the BZA in terms of a determination. We've not had to actually issue any civil penalties or go through any criminal proceedings during that time. It's working pretty well. That being said, we are just now starting into some higher levels of enforcement for short term rentals that have popped up, for example. Three that we've issued formal notices of violation on within the past few weeks. Two of those have already been abated, which again, is a good thing. So but in the interest of just again, making sure that we have all tools available in our toolbox. A couple of things that I've outlined in my memo in terms of the the actual dollar amount for civil penalties that can be assessed if we ever got to the point where we were assessing civil penalties our ordinance is a little bit lower than what is allowable in terms of a one time penalty and in terms of the aggregate that could be amassed if somebody doesn't abate a violation, you have to continue to issue civil penalties. So, for example, if we go through an initial summons, the civil penalties for those types of violations that are prosecuted or pursued through civil penalties rather than criminal, our initial summons is a one hundred dollar fee. The state code allows for a maximum of two hundred dollars for the initial. If we go through additional ones. So if somebody receives that sum civil penalty and then they fail to abate the violation, we issue again each additional one we have set at one hundred and fifty dollars, whereas the state code allows for the subsequent ones to be as much as five hundred dollars for the additional. And again, as you see in my memo, the aggregate, the maximum aggregate that we currently provide for in our ordinance is three thousand dollars. State code allows up to five thousand dollars. And then there are some there is a section, if it is the type of violation that is not identified that can be assessed a civil penalty. It is then prosecuted as a misdemeanor and there is a maximum fine if that conviction was actually obtained by the court of 1000 dollars, that actually matches, we have at least it is not less than ten dollars, but not more than a thousand. The code of Virginia puts a thousand dollar maximum. But what we are absent on is if a judge issues that or if the prosecution is successful in that criminal penalty is assessed. What happens is the judge then will order the abatement of the violation. What happens if they fail to abate, the code of Virginia adds additional fees that can be assessed by the court. We don't currently provide for that in our ordinance. So there is an opportunity to add to our ordinance if something ever got to that level as well. The fact is, if it got to that level, the judge would probably hold the person in contempt and throw them in jail. But we don't know that. He might not for four for a zoning violation. It may be let's assess an additional penalty. So if you are interested in us increasing those allowable fines and adding that particular option of a criminal penalty that we don't currently have for failure to abate, please let us know. We'd be happy to initiate a zoning text amendment. We're hopeful we never get to that point with anybody. And fortunately, we've been successful. during my time here, I've only drafted one summons for a criminal penalty. It was drafted and approved via our attorney on a Friday. It was going to we have to go and get go to the court, get a return date in case they don't pay the penalty where they would go to trial on that civil penalty. I was going to go on Monday to do that, and the violation was finally abated over the weekend. So that's the closest we've got during my five years here. So, again, we're hopeful. Hope we don't get to that. But I wanted to to show you the opportunities for additional tools or additional fines in this case so that you were aware of them. And if you're interested in us making those adjustments, we can go to the planning commission and ask them to initiate a zoning text amendment to that effect.

Kevin Hazard: These are all monetary penalties? I know in other jurisdictions they actually can go in and abate. Is that an option? Or is that something we want to stay away from?

Will Moore: Yeah, we have that opportunity not for zoning violations, but for certain other violations of the town code. So, for example, the dangerous structures ordinance that we adopted recently, I think we might have something like that for weeds, debris, tall grass, that kind of that section of town code. I'd have to be sure. So we have the ability to go into abate for those, but not for zoning violations. [off mic] Correct.

Bridge Littleton: And one thing, I want to reopen our discussion when they all make sure it's clear for everybody and Will make sure I am right. These are a maximum allowable options you have. But you have ultimate discretion to proceed how you want.

Will Moore: Not exactly. Not exactly. So for the civil penalties you do need to adopt a schedule of penalties that corresponds for violations. So we can't say a maximum of five hundred. We have to actually identify a dollar amount for particular types. Now, the way we currently have it is we have four or five different categories of violations that would be subject to civil penalties. And we've just said regardless of which category those fall in, it's 100 dollars for the first summons, \$150 for each additional summons. That's our schedule.

Bridge Littleton: So what you're. So what you're. OK. So if I get this right, what you're saying is if you decide to go that route, you have to charge 100 bucks.

Will Moore: Correct.

Bridge Littleton: But your discretion is going that route.

Will Moore: Correct.

Bridge Littleton: OK. Got it. So you can still use a much softer hand up until the point at which you feel penalties are warranted. So let's start the penalty.

Will Moore: Absolutely. Yes, sir.

Bridge Littleton: OK. All right. Questions for Will. Peter.

Peter Leonard-Morgan: Going back to that last question from the mayor of Virginia says \$200 max, which suggests that you can fine up to \$200, you can make a hundred,

Will Moore: Correct.

Peter Leonard-Morgan: But we have to have a number.

Will Moore: We have to have a number that's associated with the type of violation.

Peter Leonard-Morgan: OK. So what is there a particular good reason why we don't just have the same numbers as the code of Virginia?

Will Moore: Well, I don't know this for certain, but the way these are structured, it makes me think that these may have been older numbers that were provided for in the code of Virginia. The code has probably been updated and we didn't update.

Peter Leonard-Morgan: So we could perhaps about updating us to go in line with all the code of Virginia, which would make sense.

Will Moore: Correct. And from from a staff standpoint, we give so many opportunities before we would go to that step that a 200 dollar initial fine, the amount of opportunities that we're going to be provided up to then my recommendation would just to adopt the two hundred and five hundred and five thousand max aggregate there.

Bridge Littleton: Will, let me ask you this question. To your point, right. I mean, I bet that's exactly what it is. Virginia updated theirs three years ago and these are numbers from ten years ago. Right. Could we. I don't know why we're getting into ordinance writing right now, but could we just say we will always match state code that way we never have to update it.

Will Moore: I'm not sure I'd have.

Bridge Littleton: You know what you guys check with.

Will Moore: I'll check with Martin on that. Yeah, absolutely. [off mic]

Bridge Littleton: Yeah. Yeah, exactly. Exactly. So as their schedule updates ours automatically updates. But again, it's a legal question you guys gotta figure out from Martin. Does anybody. Let me ask a question this way. Does anybody here have any concerns with Will and Kevin and the Planning Commission looking into this for a zoning text amendment and updating our penalties to match the state code. OK. So I think everybody's on board. And, you know, whatever the recommendation is, and I think that'll be a good thing to check it. Martin says you can do that.

Will Moore: Absolutely.

Bridge Littleton: OK. Any other questions for Will on this? OK. Awesome. Thank you. All right. The next item is where am I? Schedule and preplanning for town office project.

Danny Davis: Thank you, Mr. Mayor. So there are parts of this very limited parts of this discussion that can be in closed session and so let me give a little bit of background and I'll kind of discuss how I think we need to move forward with this. Rhonda and Council Member Hazard and I met a couple of weeks ago to talk through this and talk through some schedule ideas and come up with a little bit of a project scope of some some key deadlines, key decisions and how we move this forward. Council Member Hazard has put together a Microsoft project schedule which I think will be really helpful in this discussion. The part of this conversation that can be in closed session relates to land acquisition. The part of this that cannot be in closed session relates to the rest of the process and timeline and all of that. [off mic] Everything else. So in briefly reviewing what Council Member Hazard is put together, there is information in this document that is both land acquisition specific and also generic. And so what I would propose is that we discuss this in open session here on the generic side and then we can discuss more. It is on our closed session about land acquisition. And if members of the public would like access to this document, that I would redact any information that is specific to [off mic] email it to members of the public that might be interested in this document.
So I'll pass these around.

Bridge Littleton: [off mic]

Danny Davis: If you need an extra, you can end unalike. Absolutely.

Bridge Littleton: [off mic]

Danny Davis: So in this discussion for now, the conversation I would say we as it relates to land acquisition, would say land acquisition is key to this because you can't do much design and engineering until you actually have parcels in place. So I think that's enough to kind of capture the first part of the conversation. Is there enough for everyone? Okay, great. Awesome. Well done, Kevin. For the rest of it, I think I'd like to turn it over to you, Kevin, if you. Just skip the land discussion.

Kevin Hazard: We'll just skip the procurement section. I thought we're doing this in closed session and I put some sort of sensitive information in that first section. I think this is really apropos considering what we were talking about earlier with the know, we're trying to get something done for the police cars or you know or you know, the storage shed. So this is really like twenty five thousand feet. This is just a I put together, you know, a fly by and I've got like a two year schedule. And that's a really aggressive schedule. And I and I was thinking of that as I was doing it. But I've got a two year schedule and I'm turning it over 600 apartments. So, I mean, it's not it's not an unrealistic schedule.

Bridge Littleton: [off mic]

Kevin Hazard: 8. Yeah. Yeah. It's not. I mean it's three separate towers. And and you know, four acres of parking underneath. So when I did the construction schedule, I put a year on it and it's probably gonna be 16 months just because this is it just could take that long. But just looking at the schedule itself and I started it like we we're starting at this month, which is not so you're going to slide that whole thing out. At a minimum we're two years away from delivery. At an absolute minimum. And once we do all the land acquisition, once that package is assembled, once all the financing is in place, you know, and maybe there's some interim steps we can do. But I think there's three key things. One. You gotta hire an architect. Two, an engineer, and they can work concurrently. And I think they can, you know, and I say an engineer, because one of the first things we're gonna want to do, we're going to develop a structure. You know, it's we know we've already done some of the schematic planning. We know it's 10, 12000 square feet. We know that we're gonna have, we've got spaces assigned. So we have a schematic. So we know that we know the amount of parking. We know that the land that we're trying to to procure. Once that's procured, we need to have an engineering study done to see to prove that we can put those structures where we think they go. We're talking about just here on the one street. We're going to do borings to see how thick that section is. You're going to need to do borings on that site for a couple of reasons. One, if we're going to put a basement in, we want to do borings make sure that we're not going to hit eight feet of rock. And now all of a sudden we've got a 12 month or a six month delay while we get the rock out. So that that's pretty much in the narrative. And then I think the third thing that's really apropos and this is something that that Danny and I talked about, I think the town needs to hire a construction manager to honcho this whole thing. And because if not that, we run with a really lean staff in the town. This is a one of a kind project. And there's some specialized knowledge. And I think that you hire a construction manager right at the front. And he's you know, and I put it in the narrative. You know, somebody like Jim Davis would be a good place to start just to start the conversation, I know he does this for other jurisdictions. And I've seen his name on some, you know, for some smaller facilities. This may be a little smaller. It might be too close to home. But he at least have some ideas. And we can come up with a good list of firms that can do this. But I think that's really kind of the more I looked into this, that seemed to be the more critical step. And I think about I've done projects not so much with municipalities, but with schools. And we'll be finishing drywall and they're still picking out their desks. And so you hire a construction manager, and that's part of the timeline. I mean, again, we've done the schematics. We know kind of what we need. And so that can really take your your timeline and reduce it, because while you're doing all the testing, you could put together a procurement schedule and do that buying concurrently. Now, not at the end. You're going, oh, shoot, we haven't bought all our furnishings. I mean, that needs to be done concurrently with the construction process. So when that shells ready to go, you know, the shells up, drywall is in, the cabinets are coming in the next day. And I know that that's that's almost pie in the sky, but it's done all the time. And I think you get a construction manager in here just to work with the town. I think that would go a long ways towards really tightening down the schedule. And, you know, my comment at the end, you know, it's an exciting project, but there needs to be a shift towards focusing on the project immediately or it's going to drift or it will drift for months and we'll be six months down the road going, oh, we haven't done that yet. And again, I know it's not we can't say we're going to hire an architect in September. I mean, it's two weeks away. But I've also done these before and you just take the whole thing and you shift it out whatever months you have to shift it. But it's a valid concept. But the times will change.

Bridge Littleton: So, Kevin, I think. Well, number one, thank you for doing all this. This is great. I think your point about having a construction manager or project manager, Whatever you want to call it right. That's exactly. I totally agree. You got to have that person who's going to bird dog this from the beginning to the end. And when some issue

comes up. I mean, Danny will not have the ability to drop everything and spend three weeks fixing this issue. This person will be able to focus and get it done. And they have the experience to see the pitfalls and the you know whatever.

Kevin Hazard: And he'll find 80 percent of those issues before they really happen.

Bridge Littleton: Exactly. Exactly. So, Kevin, from your perspective, I mean, is that where we start? That person.

Kevin Hazard: I'd start putting together, you know, a list to go talk to and develop an RFP for that. And I think you can. But again, it's. I mean, to me, first thing is financing, you know. I mean, that's why I put the procurement part first. You have to have the land assembled and you have to have, you know, what pot of money is this coming out of? You know, I mean, Philip brought it up earlier. If we're going to talk about this for next year, we need to do it right now. And the same thing for this. We need to know, you know, are we going to how are we going to do it? And we've batted around, but it has to be nailed down, has to be nailed down. You know, we've got a little bit of pot of money to do a couple things right now. But this is going to be the biggest project the town's done probably forever. And it needs to be nailed down process. And you know procure the land, financing is tight. We know how we're gonna do it. There's contingencies built into the financing. You know, that whole process. And then you go out and put the team together. I think. Now you could probably do some of that. You could start developing the RFP and list as you develop the financing. But I mean, if you hired a construction manager right now, how what would. I mean I realize we could go back and do an emergency, but wouldn't it be better to have it all nailed down. And so procure financing and then a budget. And I don't have budget in there, but that's also critical. And then put the team together and go. And again, the construction. I got it. A one line item. I mean, because really putting that team together is more critical than the construction. The people doing the construction that's what they do day in and day out. But the putting the team together for the town is more important than that last little piece of construction, which to me is the easy part. [off mic] Yeah.

Bridge Littleton: So the question I've got for really for Danny is, I guess Kevin as well, right. So taking these activities and looking at the first six months, what are the sub elements of all these activities, like Kevin said, building a team, understand the financing. Right. I mean we got to do them right. So what's the schedule and what expertise and help do we need to get it done to get it done right. You know, so taking Kevin's twenty five thousand foot view and getting it down to a 5000 foot view. Yeah, right. So this now becomes three or four pages. Yes. Each one of your sections is its own page. Yeah. And but breaking out the WBS and really seeing what it looks like.

Danny Davis: I would say I believe on the financing side we have that team assembled together through Davenport right now, which is very good to have them already engaged and already aware of of both this project and all of the other both utility and general fund projects going on. So their involvement in the Finance Committee work and then their involvement in planning this out. We're partway down the road already. So I would say the financing side is not set in stone, but yet we are making progress there. Land acquisition is a key piece that I think we can talk in further detail about. But that's one where a lot of this is hanging in the balance, waiting for the pieces of that to come to fruition. And so I don't want to simply sit around and wait until that's completed, because we have other things that we can do. But until we know for certain where the location is, there are limitations on what we can do with the rest of it. And then at that point, in terms of doing an RFP for an architect, you know that that will take a skill set of being sure we're asking the right questions so that we seek you know, we seek the right team, the right people for that piece. And then on the engineering side, we can either and that's a piece here where some sometimes you do that jointly, where you procure it as an architect engineer together, or it can be a separate procurement, where it's an architect on one side, and an engineering firm on the other.

Bridge Littleton: So so I think that we need to do then I think the next step really is getting this into a much more detailed schedule of list of activities, interdependencies. Now we understand the high level and maybe do some planning folks at the county. I mean, they do this mean God, they must build and start a new building every week, you know. But you know, one of those list of activities. Right. Because until it's on a piece of paper and we start laying a timeline. It's all you know. Well, we'll do this next. And this next, this next, this next. But I think our I guess my nervousness is, you want to start, but you don't want to start until you know that you've got your list of activities

down and what you got to do because it's not about the first activity, right? It's about the fifth one. And then the four things you do in between that fifth one and that gray is what I think makes us resident about just going ahead and starting and in which I totally agree. Right. So let's get that mapped out. Let's get it mapped out. Let's get timelines and like down to the level of, hey, if we're gonna have an architect, but we're gonna have to have an RFP for an architect. Right. OK. RFP first, 30 days. Get it out. Awarded it in 30 days. Architect on board, you know, whatever. I think that's the kind of level of detail that you guys need to be able to actually start executing.

Kevin Hazard: one of the good things, you know, on the architectural side is we have had architectural services. So this first phase is a short one because a lot of the schematic planning is already done. We've talked to staff, we've talked to everybody. We know basically what we're going to do. So now it's just a matter of assembling the package. [off mic]

Danny Davis: Yeah, I think there's. Excuse me. Having seen some general sketches, definitely gives us a good start. Devil's in the details. And I think that's part of the conversation we will also need to have here is making sure that we've talked about public engagement is critical in this project, both to make sure that the public to gain and continue build support for the project, because we've laid the case out. We have the studies of why we need it and the good justification and then saying here's how we're moving forward and here's what we're planning to do with that. But then also to make sure that we don't design it to death, where if we stay too in the weeds too often, then we'll never actually get it completed. And so I think to your point, that is start with those schematics, get the details put together and then approve it and then then make it happen. And so I think that's part of the part of the conversation. I know any time when it involves a public process and a public body is engaged, the public can get input and get feedback. And then there has to be a time where you say we're going and this is where we set the line and we go forward. So I can continue working with Kevin and get some feedback from folks at the county and other localities who've been through this as well for guidance and input as we develop those RFPs and those processes to make sure that we're preparing each step of the way so we know what's before us. Again, the big piece still remains to be location.

Bridge Littleton: Any questions for Danny or Kevin?

Kevin Daly: Just a quick comment. One of the critical thing, critical paths, what can be done concurrently and what is going to be the gotcha that stops you if this can't be completed at this point, then everything else falls apart. And thank you for the 25000 foot look, but let's find the critical path so that we can see what we can do concurrently. But what we have to absolutely, positively keep on schedule.

Bridge Littleton: Any other input. Yeah, Darlene.

Darlene Kirk: I didn't have input, but I just want to thank you for all your hard work. Because this is really good. Finally, we have a good timeline that we can use.

Kevin Hazard: [off mic]

Bridge Littleton: One way or the other. [laughter]

Danny Davis: And it is it is aggressive. And you started with that. I think our first time line that we had thrown out there was about three years. And so I think that gives us some good bookends perhaps. I would hope it's less than three, but that also is still you know, that is a potential. So I think the two to three year timeframe is is right in the sweet spot.

Cindy Pearson: And I don't think this is showing favoritism saying this. But I think with you saying that Jim Davis would be a good source, he would maybe be a good source to go to now just to put us in helpful directions. I mean, he's a great friend of the Towns. The family has been here quite some time and they've done other things. And he may not want the project. It may be too small for him. You know, later on or know someone. [off mic] No, no, exactly. [off mic] exactly anything. But he has been. Absolutely. He might be a good person to work with.

Bridge Littleton: Okay. [off mic]

Philip Miller: And architecturally, Bill Turnure? I mean we've got.

Bridge Littleton: It's got to be an open process.

Philip Miller: No, I'm just saying somebody who we could talk to about what we need, you know, what we need to be looking out for in this planning document.

Bridge Littleton: I think we have to be very careful. If Bill would not want to actually do the work, then it's fine. But if he actually wants to do the work, you have to be careful because that guy's actually advising you how you're going to develop the requirements to your RFP. And then the accusation will be made that he skewed them in their advantage. It's not you know, it's not about the actual. It's about the appearance. Right. So you just got to be. But you're right. I mean, if you'd go talk to Bill and he says, look, I'm never going to bid on this, but you want my advice. I'm happy to give it to you. Yeah, absolutely.

Danny Davis: And we can use resources like that that may not be interested in bidding on a project as part of the review team as well. So very much so in developing the requirements and also then providing input and review.

Bridge Littleton: Ok. Anything else? Great. Thank you guys very much. All right. Information items, number one VML conference. Who is planning on going? Raise your hand. All right. Well, [off mic] Pardon. [off mic]

Danny Davis: The town's grant. You did not accept the donation. [off mic]

Bridge Littleton: You're just so pure. Well, I would strongly recommend you guys to go. It's a great conference. They do a great job. It'll be at the Hotel Roanoke, which is actually a really nice conference center downtown Roanoke. Really revitalized. It's almost like downtown Leesburg now. It's really awesome. And there's a lot happening. VML is gonna go through a whole strategic redevelopment plan over the next year and really change a lot of what they do. Okay. Next item is the.

Kevin Daly: Before you get that item, can we get back to you?

Bridge Littleton: Yeah, absolutely. Yeah. No, I mean, I know you went two years ago. It'd be great if you can go. All the members of COLT are gonna go. So we'll have a good contingency there. Anyway, Mille Miglia.

Danny Davis: We're really excited about this event coming, I think we discussed briefly at the last council meeting. We have had a few more meetings with the organizers of this event. Just to recap, it's a very prestigious event in Italy that it happens every year and they are bringing a warm up event to the United States. They did it last year, but it was very last minute and very un-publicized. This year, they're wanting to begin building kind of a foundation of a long term event here. And they chose Middleburg because of the beautiful drives around here, because of the historic nature of the town. And just because it's great. Oh, and honestly, the place a place to stay, right. Because, you know, many of these drivers and teams are looking for, you know, at least four star accommodations. And so we have that to offer, which is fantastic. This is the last week of October, the 23rd. Wednesday they come in, they depart on the twenty sixth, Phillip. And so there's. I'm sorry. Let me step back. There's a there's a team that's kind of just organically been brought together, which I think is actually good part of it is because they reached out to Creighton Farms as well to do some of their events there. So [Inaudible] works with Creighton. So she has been part of this. Tom Gorman with Destination Middleburg, who does event planning, was brought in as well. And then they came to us. And so Philip and Tom and [Inaudible] and I met a week ago. And Bridge has been involved in some of these. But as handed part of this off to us to work on some details. We also are putting together questions and input to provide back to the organizers so that we get more clarity. They have determined their routes and they've determined some of the logistics, but there's a lot remaining to be seen. And so we are wanting to make sure that we are asking the right questions and then also doing everything we can as a town to make them feel welcome and to make them

feel the community spirit. And then also to give opportunities for the, you know, the events to occur as appropriate. We are still hashing out the dates and how this all occurs. I will say more than likely there will be something on the Saturday morning as the final sendoff kind of green flag event, which we have ideas of how to make this really, really great. But again, some of this depends on timing the time of day and and things like that. So part of this update is just say we're working hard on this. It's coming together. We hope to have more details next week when we meet with the organizers. But some remains to be seen. For the press and for the public. It's a really, really unique opportunity and the ability to stand out on the street and wave flags to either welcome them back or to send them off on their way is something really exciting. And hopefully we can build a great tradition around this. So, yeah, very, very neat cars.

Bridge Littleton: So, the only update I want to give you guys is COLT met last Wednesday night. And Dan, I'm sorry, it was a secret meeting. And I gave everybody the download on, you know, what the [Inaudible] was and that there was interest in linking in all the seven towns of western Loudoun to be part of the race in some respect, even if it's just they go through that town and they have like a stamp book and they get a stamp and, you know, whatever. Every town was 100 percent on board. And, you know, so being able to link that whole group in and what's actually kind of cool when you think about it, I think if I remember correctly, what they want to do on their last day is they want to go north. They want to go across the river and then go down the Potomac into D.C.. [off mic] Yeah. You know what? With the last town in northern Loudoun being Lovettsville, you can really go from here to Leesburg. You know, Hamilton, Purcellville, Round Hill, Hillsboro, right up to Lovettsville and then out. And I don't know how that works for their route. But I mean, so every mayor was 100 percent committed to doing whatever was necessary in their town to accommodate them being even if it's just a drive through. And I told them, I said, look, these guys, it's a timed thing. So if they say that they're going to be coming through at 10:53, they're coming they will come through a 10:53. It's all about accuracy. Or give or take. So you. [off mic] [laughter] Yeah, but no. I mean, what I understand it's a rally, right? So like they had to cross the lines. Yeah. Yeah. They they get decremented point. Exactly. I mean they get decremented points that they don't hit the time. Exactly. Right. So anyway. So each person is committed to getting a POC and sending it to me for whatever planning and coordination and every single mayor was 100 percent behind it. So whatever they need,

Danny Davis: I already heard from Leesburg. So if I told them.

Bridge Littleton: Kelly was all over, I was gonna be somebody, you know.

Danny Davis: So I said I didn't have the details yet of when and where. But here's a generality of when it might be.

Bridge Littleton: OK. Cool. And if we need them to come over here when Tom is here next time or whoever and meet with you guys or, you know, anybody who's wanting to come. Yeah.

Peter Leonard-Morgan: So the whole thing about this race, I know it's like an issue from a optics point of view it is not really a race. It's a rally. It's not racing. It's not going over speed limits. But we do have like law enforcement involved.

Danny Davis: Yes. Yeah. AJ involved. And then are one of our questions for them is they've they've talked about, well, maybe we could have a motorcycle escort or this or that. And so as we get more detail on what they're looking for, then we can reach out to the appropriate folks, whether Virginia State Police or Loudoun County Sheriff's Office, and integrate that as much as we can connect them to the right people, since we obviously don't have a motorcycle crew here in Middleburg. [off mic] We gave those away. [multiple speakers] And we all do recognize that it's it's a last minute event for something of this nature. And so our goal is to do as much as we can to to make it as successful as possible from our end and to support them in their efforts here. And really the goal is to help them want to come back next year.

Philip Miller: To that point, expect that at the next meeting there will be a round figure that will need to be approved to support this endeavor. Budget. [off mic] No. I know I am. I am sure that we will need to assign funds

for the town to actually do all this. It's not gonna be inexpensive, I don't think. But it's not gonna be crazy. And and the thing to remember about this event is it is an investment in Middleburg as being seen as a destination.

Bridge Littleton: Well, I think the great thing about this, too, is if we do this right, this will be a legacy that lives on. And it could be an endearing piece of something to happen in Middleburg year after year after year. The one thing I said, you know, this is these people who own these cars, I mean these cars are worth 5, 10, 20, 50 million dollars. So they can go. They can go do whatever they want, anywhere they want. So first and foremost, as you know, we got to make sure that it is a I don't want to say seamless, but we have to meet their needs too, you know, because they can pick another town. Okay. All right. So anybody have any other information items? No, you don't count.

Danny Davis: Philip and I had a phone call. Video phone call with our branding consultant. And just what I say, we see very, very positive movement in that project and we are.

Bridge Littleton: Have it on the agenda for next time. Let's just go into it. I mean, do you guys have any objection to that? .

Danny Davis: I think we want to talk timing. I'm not sure we want to wait three weeks before being ready to take the next steps.

Philip Miller: We may have something before then, in which case we may ask for a special short meeting.

Danny Davis: Either special short meeting or just one on one with you guys.

Darlene Kirk: [off mic]

Danny Davis: Great. [off mic]

Bridge Littleton: OK, two quick things. I gave you guys the flyer for the MCCA. Every local elected official is being invited to welcome the new headmaster or principal for the Middleburg Community Charter School. Six o'clock, September 19th at MCCA. It's gonna be a little reception. Most of the parents will probably be there, which would be great. And there's a couple of key individuals who were really instrumental in making sure that Stephen got through the VDOE process they can take up to like one hundred and twenty days. And I will just say right now, Jill Vogel was amazing. We called her. She actually called the governor. He called over to the secretary of education for the state of Virginia. And Stephen was approved in like four days, which was critical, because, I mean, if he wasn't approved, we wouldn't have had it, we would not have opened August 1st. So we're going to thank all the folks who made that happen. The only other thing I had to make everybody aware of is COLT in partnership with Loudoun Times Mirror and Loudoun Now is hosting throwing I don't know, sponsoring a debate series for the Loudoun County Board of Supervisors. So as you guys know, in November, there's an election. The entire board is up for re-election or election. Nine total seats. That includes the chair at large. So by no means do we have the time, energy or or mental acumen to do all nine. But we're going to do the two districts where all seven towns are. So it's gonna be the Blue Ridge district, which is our district. It's gonna be the Catocin District, which is the northern half of Western Loudoun. And then it's going to be a debate for the chair at large. And it is going to be a full bore debate. 90 minutes, direct questions with answer. You know, 90 seconds to answer. The other candidate then gets to input for 30 seconds. Then you get a rebuttal. And it's this is not going to be cream puff stuff. I mean, this is going to be you voted to do this. You know, it failed here. You know what? I mean, whatever it is or your position is X on this, please explain how you reconcile that. We have a website or yeah, we have a Google Docs Web thing out there now where the public can actually submit online questions. And so then COLT and the two papers are going to get together, collect all the questions, and then sort of derive from those with the major topics are. The Blue Ridge district, which is our district. The debate is going to be on October 3rd from 7 to 8:30 p.m. at the Bush Tabernacle in person. [off mic] October 3rd. And that is going to be Tony Buffington and Tia Wallbridge are the. And every candidate has accepted. The Catocin District is going to be in Lovettsville at the fire hall on September 16th from 7 to 8:30 p.m. and the last one, which is the chair at large. And actually the Lovettsville will one is interesting. There's

three candidates. So it's Sam Forest Hayes and Kirchner. Caleb Kirchner and then the last one is going to be the chair at large, that is going to be October 9th from 7 to 8:30 p.m., it's going to be at [Inaudible] in the Center there in Leesburg. And that will also be all three candidates. So it will be [Inaudible] Randall. It'll be John [Inaudible] and the other guy. Bob [Inaudible]. So everybody who is on the ballot was invited and everyone has accepted. [off mic] Catocin is September 16th from 7. They're all from 7 to 8:30. We're gonna livestream them. The papers are going to livestream on their Web sites and their Facebook pages and all that stuff. And even the press is invited. And that was it. Yeah.

Cindy Pearson: Just wanted to say to you deepest sympathy to you for the loss of your mother and to your family. Thank you. And she was quite a lady. Needless to say. One of a kind.

Bridge Littleton: I appreciate that. Thank you. I will say thanks to everybody for your notes, your calls, text messages, e-mails, Facebook. I mean, I was looking at my sister. Talking to my sister this morning she said there's something like 400 comments on Facebook. So, yeah, I really appreciate it. Thank you. And actually, if anybody's well, you might so her service is going to be probably end of September in Woodville, which is outside Sperryville. She'll be buried next to my grandmother and grandfather. I think that's it. Unless anybody else has any other information items? All right. Its secret meeting time. Bye bye, Dan. [off mic] Yeah. By the way, if anybody wants to come to TANV meeting, you're all more than welcome. So TANV is the Town's Association of Northern Virginia. Basically, it's all the mayors and council members are invited to of all the towns in Northern Virginia. And usually, I mean, usually we have a good 30, 40 people, [off mic]

Philip Miller: I see that. I appreciate it very much. As authorized under section 2.2-3711 of the Code of Virginia. I move that council, go into closed session for the following items. For the discussion or consideration of the acquisition of property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body for the purpose of acquisition of property for a town administration building as allowed under subsection A3 for the discussion and the performance of certain town employees is allowed under subsection A 1. And for the discussion of appointment of an appointee or officer of the town as allowed under subsection A1. I further move that council thereafter reconvene in open session for action as appropriate. [off mic]

Darlene Kirk: Second

Bridge Littleton: All those in favor say aye.

Everyone: Aye.

Bridge Littleton: Opposed, abstentions. And we're in closed session.

[Close Session]

Bridge Littleton: All right, I have to read a motion. Ok, is everybody ready? I asked the council certified to the best of each member's knowledge, one only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and 2 only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting. I would like to remind those present for the closed session that any discussion that occurred within should be treated as confidential.

Chris Bernard: Yes.

Kevin Hazard: Yes.

Philip Miller: Yes.

Darlene Kirk: Yes.

Bridge Littleton: Yes.

Peter Leonard-Morgan: Yes.

Cindy Pearson: Yes.

Kevin Daly: Yes.